

Langworth Group Parish Council

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby



Draft Meeting Notes of the closed remote meeting held 25th March 2021.

NAME OF MEETING	Ordinary Meeting
LOCATION	Remote Zoom Meeting
TIME/DURATION	19:30 – 20.00

PURPOSE OF THE MEETING TO DISCUSS HUMAN RESOURCES ISSUES		
Item		Action
	Present	
Cllr	M Herbert (MH) Chairman	LGPC
Cllr	P Bowser (PB)	LGPC
Cllr	A Hyatt (AH)	LGPC
Cllr	J Machin (JM)	LGPC
Cllr	K Tyrrell (KT)	LGPC
Clerk	S Hall (Clerk)	LGPC
1.0	Apologies and Absence	
1.1	Cllrs; Burnett, Waite, Curtis	
2.0	Shortlist of candidates for replacement clerk and RFO	
2.1	Those present agreed to shortlist two people and invite them for interview via Zoom. MH to arrange interviews as soon as possible with a view to appoint in April to allow for transition.	MH
3.0	Interview Panel	
3.1	It was agreed that MH, PB and AH would sit on an interview panel for the new clerk. The existing clerk will facilitate the zoom meeting.	Clerk
4.0	Co-option of Sandra Taylor	
4.1	Those present agreed to co-opt Sandra Taylor onto the council. Clerk to invite Sandra to the next meeting.	Clerk
5.0	Retention of Clerk	
5.1	Those present agreed to retain the services of the existing clerk for two months commencing on the 1 April 2021. To be ratified at the next open council meeting. Clerk to put on the agenda.	Clerk
6.0	Date of Next Meeting	
6.1	Tuesday 6 th April 2021 – 7:30 pm	
Signed as a True Record of the Meeting		
..... Chairman April 2021		