

# Langworth Group Parish Council

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby  
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## Minutes of the Meeting held on Tuesday 11 January 2022 at Langworth Memorial Hall at 7.30pm

**Present:** Cllrs M Herbert (Chairman), P Bowser, A Curtis, A Hyatt, J Machin, K Tyrrell, R Waite (arrived at 7.32pm), C/Cllr I Fleetwood, Mrs M Vail (Clerk), and one member of the public (arrived at 7.44pm).  
*Meeting started at 7.30pm*

1. **Public Forum:** There was no public representation.
2. **Apologies:** Cllr S Taylor (ill), D/Cllr A Welburn
3. **Declarations of Interest:** None received.
4. **To approve the minutes of the meeting held on 7 December 2021:**  
**RESOLVED** to approve the minutes of the meeting held on 7 December 2021 as a true record; and these were duly signed.  
Proposed: Cllr K Tyrrell, seconded: Cllr J Machin. All in favour.
5. **Comments from County Councillor, District Councillors and Chairman:**  
**Cllr I Fleetwood:** LCC are looking at a 3% budget increase for 2022/23, although this remains to be ratified.  
**District Councillors:** None were present.  
**Chairman:** No comments.
6. **Clerk's Report**
  - a) **To receive the financial report: as previously circulated:**  
A financial report was given (attached below). An explanation was given for the Earmarked Reserves and for S137.  
**RESOLVED** to remove S137 from the Earmarked Reserves and put it into the general accounts.  
Proposed: Cllr M Herbert, seconded: Cllr J Machin. All in favour. **Action: clerk**
  - b) **Approval of payments: as previously circulated:**  
**RESOLVED** to approve payments as per the financial report (attached below). **Action: clerk.**  
Proposed: Cllr J Machin; seconded: Cllr P Bowser. All in favour.
  - c) **Community Speed Watch: approve setting up of volunteer group and required start up expenditure:**  
Following the clerk's report on the current numbers of interested volunteers; and the required steps needed to get the group set up and ready to begin; it was **RESOLVED:**
    - i. To approve the creation of a self-run volunteer CSW group  
Proposed: Cllr A Hyatt, seconded: Cllr P Bowser. All in favour.
    - ii. To approve appointment of a Volunteer Coordinator (Hazel Stilgoe-McCombe) who will:
      - Manage the setting up of the CSW group
      - Arrange training with the Police
      - Meet with LRSP to agree suitable locations for undertaking speed checks
      - Produce a written risk assessment of CSW activities
      - Oversee completion and submission of all required paperworkProposed: Cllr A Hyatt, seconded: Cllr J Machin. All in favour.
    - iii. To approve up to a maximum of £500 + VAT to purchase required equipment.  
Noted that the clerk will be immediately reimbursed for purchasing the equipment given the large monetary amount involved.

Chairman \_\_\_\_\_

Date: 1<sup>st</sup> February 2022

Proposed: Cllr A Hyatt, seconded: Cllr J Machin. All in favour. **Action: clerk**

Cllr I Fleetwood left the meeting at 7.59pm.

**7. To set the budget for the year 1/4/22 to 31/3/23:**

The Chairman explained the precept process. The Council Tax bill, in addition to the parish council element, also comprises: Lincolnshire County Council; Police; District Council; and Adult and Social Care. The Parish Council portion of the council tax bill is small.

Examples of the precept percentage increase per £1000 increments on a Band D property were noted; with the resultant changes to the financial numbers being small eg a £1000 precept increase would result in an approximate £5.00 per year increase for a Band D property. For a 0% precept increase, the precept will need to be set at £25,320.00. Noted that the Council Tax bill could, nevertheless, increase if the other elements eg police increase their portion – the Parish Council has no control over the other elements.

Members then considered the draft budget report, line by line, as prepared by the clerk; including to note that:

- VAT expenditure is reclaimable; and to remove VAT as a budget pot
- Flood mitigation – it has been previously agreed to earmark some money for flood mitigation, although this has not been recorded on the budget report. Item for next agenda. **Action: clerk**
- Grass cutting should not increase above £5000.
- Snow blower and gritter – no separate budget pot exists for this equipment.
- **RESOLVED** to rename the budget head 'Play Equipment Maintenance' to 'Equipment Maintenance' to include all parish council equipment/assets; and to increase it to £1000.  
Proposed: Cllr P Bowser, seconded: Cllr J Machin. All in favour. **Action: clerk**
- Projected overspend for the 2021/22 financial year is £1047.96.
- Revised draft budget comes in at £21,513.00 before 'tweaks'.

Standing Orders were suspended at 8.35pm to allow the resident to speak. He noted that there may be a bigger percentage salary increase than budgeted for. Standing Orders then resumed at 8.36pm.

**RESOLVED** to increase the budget for 2022/23 to £24,813 (an increase of £3300 over the revised draft budget figure of £21,513.00). This allows for increases to clerk's salary and pension, figures for which are not known at this time as the 2021/2022 pay award has not yet been finalised. **Action: clerk** to update budget report.

Proposed: Cllr J Machin, seconded: Cllr P Bowser. All in favour

**8. To set the final precept for the year 1/4/22 to 31/3/23:**

**RESOLVED** to set the final precept figure at £25,320.00 noting; importantly; that this means a 0% precept increase.

Proposed: Cllr J Machin, seconded: Cllr P Bowser. All in favour.

**9. Date of the next meeting:** Tuesday 1<sup>st</sup> February 2022, 7.30pm, Langworth Memorial Hall

Meeting ended at 8.44pm.

Michelle Vail – Clerk/RFO to the Council

Dated: 27 January 2022

Chairman \_\_\_\_\_

Date: 1<sup>st</sup> February 2022

LANGWORTH GROUP PARISH COUNCIL - BANK RECONCILIATION 1st Dec - 31st Dec 2021				
CURRENT ACCOUNT, ACCOUNTS PAID				
Date	Description	Money In	Money Out	Bank Balance
01/12/2021	OPENING BALANCE			<b>3498.23</b>
13/12/2021	MRS MICHELLE VAIL - EXPENSES		27.90	3470.33
13/12/2021	WELTON PARISH COUNCIL		20.00	3450.33
13/12/2021	GLENDALE		264.00	3186.33
17/12/2021	LONSDALE PRINT		142.00	3044.33
17/12/2021	LL EDITOR (Backpay)		34.02	3010.31
17/12/2021	LCC PENSION		167.88	2842.43
17/12/2021	MRS MICHELLE VAIL - DEC SALARY		566.58	2275.85
17/12/2021	SAGE		8.40	2267.45
20/12/2021	LL EDITOR		171.84	2095.61
24/12/2021	WLDC - CLLR WELBURN CIF GRANT (Noticeboard)	250.00		2345.61
	<b>TOTALS</b>	<b>250.00</b>	<b>1402.62</b>	
	<b>CLOSING BALANCE</b>			2345.61
DEPOSIT ACCOUNT				
Date	Description	Money In	Money Out	Bank Balance
01/12/2021	OPENING BALANCE			41448.49
09/12/2021	INTEREST	0.34		41448.83
	<b>TOTALS</b>	<b>0.34</b>	<b>0.00</b>	
	<b>CLOSING BALANCE</b>			41448.83
Accounts for Payment in January				
	Office Utilities Internet - Jan - M Vail			22.50
	Mileage 12 miles @45p/mile post notices - M Vail			5.40
	Langworth Local Editor Inv 034			175.62
	Lonsdale Print Estimated			142.00
	Parish Clerk Salary - Jan - M Vail			566.58
	Welton PC play area inspection			20.00
	Sage payroll			8.40
	Pension Dec			167.88
	Knights of Langworth(Noticeboard)			960.00
	<b>TOTAL</b>			<b>2068.38</b>
Ear Marked Reserves				
	Elections reserve	£4,000.00		
	S137 Local Gov Act expenditure	£2,000.00		
	VAS sign installation	£4,000.00		
	Grant expenditure	£1,900.00		
	<b>Total</b>	<b>£11,900.00</b>		

Chairman \_\_\_\_\_

Date: 1<sup>st</sup> February 2022

11<sup>th</sup> January 2022 Signed Minutes