

Langworth Group Parish Council

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby

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Draft Minutes of the meeting of Langworth Group Parish Council held at Langworth Memorial Hall at 7.30pm on Tuesday 5 July 2022

Present: Cllrs M Herbert (Chairman), A Hyatt, J Machin (arrived at 7.33pm), S Taylor, K Tyrrell, R Waite, C/Cllr I Fleetwood, D/Cllr A Welburn, Mrs M Vail (Clerk). No members of the public were in attendance.

Meeting began at 7.31pm.

1. **Public Forum:** No public forum due to no members of the public present.
2. **Apologies:** Cllrs P Bowser (holiday), H Stilgoe-McCombe (ill), A Curtis, D/Cllr C Darcel (at WLDC), D/Cllr C Hill (at WLDC).
3. **Declarations of Interest:** None.
4. **To approve the minutes of the meeting held on 7 June 2022:**

Minor amendments were proposed to items 3, 5, 8c, and 9. With these amendments, it was **RESOLVED** to approve the minutes of the meeting held on 7 June 2022 as a true record; and these were duly signed. Proposed: Cllr J Machin, seconded: Cllr K Tyrrell. All in favour. **Action: Clerk**
5. **To review the Action Log:**

The Action Log was reviewed, with many items having been completed. Updates were given as follows:

 - *New Station* – the Clerk has spoken with the owner, who has advised that he is due to meet a solicitor to discuss the site. The Clerk has requested that he keeps the Parish Council updated. Noted that the site is not secure, and that there has been attempted fly tipping.
 - *Bank mandate update:* **Action: Cllr M Herbert** will deliver the bank form to Cllr A Curtis to complete. **Action: Cllr A Curtis.**
 - *Snow blower* still requires collecting from resident. **Action: Cllr A Curtis.**
 - *Triannual pensions reassessment/re-enrolment* – the due date for action is 16th July 2022.
6. **Comments from County Councillor, District Councillors and Chairman:**

D/Cllr A Welburn: Her most recent report has been circulated. WLDC is returning to normal working patterns, which includes meetings. A meeting is scheduled to consider the Levelling Up fund and how best to spend it.

C/Cllr I Fleetwood – LCC's focus is currently on a traffic scheme in the Bailgate, Lincoln, therefore local highways matters are unlikely to be progressed at this time.

Chairman – Cllr M Herbert provided an update on his actions as taken in relation to possible asbestos at Fosters Yard. These included: speaking with neighbouring residents; reporting the situation to RIDDOR; to WLDC's planning enforcement department; and to the HSE. Cllr M Herbert had subsequently submitted a complaint to HSE due to their not having responded to his earlier approach to them; and their reply (circulated to all) is considered inadequate. Strong concerns exist regarding the possible exposure of residents to asbestos.

D/Cllr C Darcel has provided Cllr M Herbert with relevant documentation which he will read and share with Cllr A Hyatt. He will then bring a recommendation back to the Parish Council for consideration. **Action: Cllr M Herbert.**

At the proposal by Cllr M Herbert, seconded by Cllr S Taylor, that the Chairman speak with residents, the vote was 2 in favour, and 3 against. Therefore, it was **RESOLVED** to revisit matters at the next meeting after the documentation as supplied by Cllr C Darcel had been read. **Action: Cllr M Herbert, Cllr A Hyatt, Clerk.**
7. **Highways:**
 - a) **Progress report on obtaining/installing vehicle activated signs (VAS):**

Cllrs M Herbert and A Hyatt have met with Lincolnshire Road Safety Partnership (LRSP) to agree suitable sites to locate the VAS signs. Two 3mtr tall posts have been ordered; and the two VAS signs have been delivered. **RESOLVED** that C/Cllr I Fleetwood will purchase required jubilee clips and padlocks, up to £60.00 + VAT (to be reimbursed); and will assist with installation. **Action: C/Cllr I Fleetwood, Clerk**
 - b) **Progress report on Community Speed Watch:**

Six speed signs have been obtained from LRSP, to be delivered to the CSW Coordinator. Noted that these signs are less durable than metal signs, which cannot be obtained. **Action: Cllr M Herbert.**

Signed:

Chairman. Date: 4 October 2022

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- c) **Report on meeting with LCC to review and consider local parking/footpath concerns:**
Cllr M Herbert, C/Cllr I Fleetwood and Keira Nettles (LCC Highways Manager East) have met recently to view local parking concerns. Whilst Ms Nettles was sympathetic and understanding, no new suggestions had been forthcoming to help address matters. She has requested photographic evidence which can be used to inform any possible future actions to address matters. **Action: Cllr M Herbert.** C/Cllr I Fleetwood advised that the process for LCC to revise a Traffic Regulation Order was a lengthy one. Noted that mounting kerbs is an offence which should be reported to the police.
- d) **Consider road name suggestions for Fosters Yard (as requested by developer):**
A preference was shown for road names to reflect the Queen's Platinum Jubilee year. **Action: Clerk**

8. Correspondence

- **To note only:**
- *D/Cllr A Welburn: July/August report*
- *Lincolnshire Minerals and Waste Local Plan: Issues and Options and Call for Sites Consultation (runs from Tuesday 28 June 2022 until 5pm on Friday 12 August 2022):*
Whilst there will not be a formal parish council response, Councillors can participate in the consultation either on an individual basis as a resident, or, if they indicate that they are a councillor, then they must make clear that they are responding on behalf of the parish.

9. Planning:

- a) **To consider any update/required actions in respect of the Langworth Neighbourhood Plan:**
Cllr A Hyatt continues to obtain and read relevant information; and is now in possession of a map showing the parishes across three defined areas. An application to WLDC is required for all the parishes to be included within the designated area. Also required is an advert for Langworth Local to encourage residents to become involved. **Action: Cllr A Hyatt**

10. Langworth Local – new editor's report:

The Clerk and Editor have met for a handover session; with follow up support emails whilst the Editor has produced her first edition. The Editor has many ideas to rejuvenate the magazine and has enthusiastically taken up her role. **Action: Clerk**

11. Play Area – update on repairs and Chairman's site meeting with contractor:

Repairs as identified in ROSPA's 2021 Annual Inspection Report are being carried out in priority order. The appointed contractor had discovered new issues whilst undertaking the higher priority repairs. Following his immediate phone call to the Clerk, the Chairman had met with him on site. As a result, it has been identified that the two platforms on the climbing frame require replacing at a cost of £1473.52 + VAT; and that there are loose fixings under the top step of the slide. Agreed not to take action at present in respect of the two platforms on the climbing frame which require replacing. Concerns were expressed that the current internal play inspections appear not as thorough as they could be, therefore it was **RESOLVED** to ask the above-mentioned contractor for costs/availability to take on the internal inspections. **Action: Clerk**
Proposed: Cllr M Herbert, seconded: Cllr S Taylor. All in favour.

12. Clerks Report

- a) **To receive the financial report:** A financial report was given (see below).
- b) **Approval of payments: RESOLVED** to approve payments (see below).
Proposed: Cllr J Machin, seconded: Cllr A Hyatt. All in favour. **Action: Clerk**
- c) **To receive quarterly Spend Against Budget report (April – June 2022):**
A brief explanation of the year to date budget was given; noting that spending appears to be exceeding budgeted amounts in some areas. **Action: Cllr A Hyatt and Clerk** to simplify spreadsheet.
- d) **Note Clerk's annual leave: w/c 15th August & w/c 22nd August 2022:** Noted.

13. **Date of the next meeting:** Tuesday 6th September 2022, 7.30pm at Langworth Memorial Hall
Agenda item – CCTV at village hall: consider handing it over to the Village Hall Committee.

Meeting ended at 9.06pm

Michelle Vail – Clerk/RFO to the Council

Dated: 3rd August 2022

Signed:

Chairman. Date: 4 October 2022

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LANGWORTH GROUP PARISH COUNCIL - BANK RECONCILIATION 1st June - 30th June 2022				
CURRENT ACCOUNT, ACCOUNTS PAID				
Date	Description	Money In	Money Out	Bank Balance
01/06/2022	OPENING BALANCE			11792.8
16/06/2022	SAGE		8.40	11784.40
16/06/2022	M VAIL JUNE EXPENSES		86.50	11697.90
16/06/2022	LONSDALE PRINT		156.00	11541.90
16/06/2022	GLENDALE - GRASSCUTS APRIL		675.85	10866.05
16/06/2022	GLENDALE - GRASSCUTS MAY		949.09	9916.96
16/06/2022	C ROOKE MANAGEMENT - INTERNAL AUDIT		243.00	9673.96
16/06/2022	NEKATI SAMUEL - LL ADVERT	10.50		9684.46
17/06/2022	HMRC - PAYE		0.40	9684.06
17/06/2022	DIANE HALL - LL EDITOR - PAY RISE, BACK PAY		47.40	9636.66
17/06/2022	LCC PENSION - JUNE		170.79	9465.87
17/06/2022	M VAIL - SALARY JUNE		576.01	8889.86
17/06/2022	HAZEL STILGOE-MCCOMBE		128.88	8760.98
20/06/2022	DIANE HALL - LL EDITOR		175.62	8585.36
27/06/2022	WELTON PC		20.00	
	TOTALS	10.50	3237.94	
	CLOSING BALANCE			8565.36
DEPOSIT ACCOUNT				
Date	Description	Money In	Money Out	Bank Balance
01/06/2022	OPENING BALANCE			48450.46
09/06/2022	INTEREST	0.41		48450.87
	TOTALS	0.41	0.00	48450.87
	CLOSING BALANCE			48450.87
Accounts for Payment in July/August				
	Office Utilities Internet, M Vail			45.00
	Mileage 36 miles @45p/mile, post notices, M Vail			16.20
	M Vail expenses - printing			10.20
	Langworth Local Editor Inv LGP-LL-134 (July edition 34)			175.62
	Langworth Local editor (August contractual payment)			175.62
	Langworth Local Editor- reimburse printing costs (July edition 34)			128.88
	M. Vail Parish Clerk Salary July, Aug			1421.52
	M Vail Pension July, Aug			441.46
	M Vail PAYE, NI, July, Aug			77.52
	Welton PC, play area inspection x 2 months			40.00
	Sage payroll x 2 months			16.80
	Glendale June estimated			675.85
	Glendale July - estimated			675.85
	Glendale August - estimated			675.85
	EKM			1146.00
	Elancity, VAS signs			5400.00
	TOTAL			11122.37
Ear Marked Reserves				
	Elections reserve	£4,000.00		
	VAS sign installation	£4,000.00		
	Grant expenditure	£1,900.00		
	Total	£9,900.00		

Signed:

Chairman. Date: 4 October 2022

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