

# Langworth Group Parish Council

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby  
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## Minutes of the meeting of Langworth Group Parish Council held at Langworth Memorial Hall at 7.30pm on Tuesday 6<sup>th</sup> December 2022.

**Present:** Cllrs M Herbert (Chairman), H Stilgoe-McCombe, P Bowser, A Curtis, A Hyatt, S Taylor, K Tyrrell, D/Cllr A Welburn, Mrs M Vail (Clerk).

No members of the public were in attendance.

Meeting began at 7.31pm.

1. **Public Forum:** No members of the public were in attendance.
2. **Apologies:** Cllr J Machin, Cllr R Waite, C/Cllr I Fleetwood, D/Cllr C Darcel and D/Cllr C Hill
3. **Declarations of Interest:** None received.
4. **To approve the minutes of the meeting held on 1<sup>st</sup> November 2022:**  
With a minor amendment to item 10a, it was **RESOLVED** to approve the minutes of the meeting held on 1<sup>st</sup> November 2022 as a true record, and these were duly signed. **Action: Clerk.**  
Proposed: Cllr A Hyatt, seconded: Cllr K Tyrrell. All in favour.
5. **To review the Action Log:**  
The Action Log was reviewed, with many items having been completed. Those items which remain outstanding are all being progressed. **Action: Clerk** to forward details of Archers traffic survey to Langworth Local editor for publication.
6. **Comments from County Councillor, District Councillors and Chairman including:**  
**C/Cllr I Fleetwood:**
  - the November Briefing has been circulated.**D/Cllr A Welburn:**
  - the November report has been circulated.
  - more funding is becoming available for rural areas.
  - a Household Support Fund has been approved; aimed at those who have not previously benefitted.
  - D/Cllr A Welburn recently toured 7 local parishes with the new community policing Inspector. PSCO visits to parish council meetings have ceased; and the Inspector is working towards establishing quarterly area meetings for parish council representatives. It was agreed that the Inspector should advise of the first meeting date (in February 2023), with Cllr H Stilgoe-McCombe, and Cllr P Bowser volunteering to attend if available, and with Cllr M Herbert as the reserve attendee. The Inspector has requested details of locations where parking is causing concern. Councillors then identified various locations. **Action: Clerk** to report these to Inspector. **Action: Clerk** to circulate LCC's response to a Parish Council letter/photos of parking concerns.**Chairman:**
  - Cllr M Herbert advised that the January Council meeting, in recent years, has become the precept setting meeting. Councillors were asked to consider any special projects and expenditure; and to bring any proposals and costs to the January 2023 meeting. Once a 2023/24 budget and final precept figure have been agreed at this meeting, a final precept demand will be submitted to WLDC. **Action: All.**
7. **Highways:**
  - a) **resident letter suggesting a hard core standing outside of nos. 1, 2 and 3 Chamberlain Close:**  
The letter was read out and given consideration. Noted that the Parish Council is unable to take any direct action. **RESOLVED** that Cllr M Herbert will visit residents at Chamberlain Close.  
Proposed: Cllr M Herbert, seconded: Cllr P Bowser. All in favour. **Action: Cllr M Herbert.**
  - b) **Information re. entrance gates to village:**  
Information on the supply and installation of entrance gates had been circulated by the Clerk. Noted that the suggestion for gates had originated from a resident. Agreed to defer the item.
  - c) **Village planter – update:**  
Cllr A Hyatt has spoken with a resident who might be interested in taking on the upkeep of the planter; and that he will speak with him again. Noted that residents living near to the railway planter had been approached, but without success. **Action: Cllr H Stilgoe-McCombe** to bring costings for planter maintenance to the January precept meeting.

## 8. Correspondence

### To note only:

WLDC Parish News Edition 14; LCC Temporary Road closure Order - Stainton Level Crossing. Period of restriction: 06/12/2022 - 06/12/2022, 08:00 to 16:00; Civility & Respect Newsletter - November 2022; Post Office – Langworth branch temporary closure letter; and Active Communities Funding grant opportunity.

Noted that 1) there is a link within the Civility & Respect Newsletter to information on being a good employer; and 2) the Post Office contract had been terminated by the Memorial Hall Committee; and 3) no action is required in respect of the Active Communities Funding grant opportunity.

## 9. Planning:

### a) To consider any update/required actions in respect of the Langworth Neighbourhood Plan:

Cllr A Hyatt provided an update on his progress to date. WLDC, in its Community Infrastructure Levy information leaflet, suggests preparing a Parish Infrastructure Investment Plan, which can be included within a Neighbourhood Plan. Having a Neighbourhood Plan will attract larger CIL payments to the parish.

**Action: Cllr A Hyatt** to bring this matter to the January precept meeting.

Noted that residents should be the driving force behind the creation of a Neighbourhood Plan; and that the existing Council action is for the creation of an advert to attract new members to the NP Group.

Cllr A Hyatt was thanked for his work thus far on this matter.

## 10. Clerks Report

### a) Pay Award 22/23 - an increase of £1.00 per hour plus, from 1 April 2023, an increase of one day to annual leave entitlement.

Noted.

### b) To receive the financial report: A financial report was received.

### c) Approval of payments: **RESOLVED** to approve payments. **Action: Clerk**

Proposed: Cllr P Bowser, seconded: Cllr A Hyatt. All in favour.

### d) Pension: Note proposed employer rates as follows (as a percentage of payroll) and resolve to sign required declaration form to certify the contributions LGPC will pay over the next three years:

01/04/2023 to 31/03/2024 – 23.9%

01/04/2024 to 31/03/2025 – 25.2%

01/04/2025 to 31/03/2026 – 26.6%

**RESOLVED** to sign required declaration form to certify the contributions LGPC will pay over the next three years. **Action: Clerk**

Proposed: Cllr H Stilgoe-McCombe, seconded: Cllr S Taylor. All in favour.

### e) Clerk's AL – w/c 19 Dec and w/c 26 Dec: Noted.

## 11. Date of the next meeting (Precept meeting):

Tuesday 10<sup>th</sup> January 2023, 7.30pm, Langworth Memorial Hall

*Meeting ended at 8.30pm.*

**Michelle Vail – Clerk/RFO to the Council**

**Dated: 4 January 2023**

LANGWORTH GROUP PARISH COUNCIL - BANK RECONCILIATION 1st Nov - 31st Nov 2022

**CURRENT ACCOUNT, ACCOUNTS PAID**

Date	Description	Money In	Money Out	Bank Balance
01/11/2022	OPENING BALANCE			<b>6352.53</b>
17/11/2022	SAGE		8.40	6344.13
17/11/2022	M VAIL SALARY NOV		710.76	5633.37
17/11/2022	M VAIL, EXPENSES NOV		33.30	5600.07
17/11/2022	LLCC PENSION NOV		220.73	5379.34
	<b>TOTALS</b>	<b>0.00</b>	<b>973.19</b>	
	<b>CLOSING BALANCE</b>			<b>5379.34</b>

**DEPOSIT ACCOUNT**

Date	Description	Money In	Money Out	Bank Balance
01/11/2022	OPENING BALANCE			38455.84
09/11/2022	INTEREST	4.11		38459.95
	<b>TOTALS</b>	<b>4.11</b>	<b>0.00</b>	
	<b>CLOSING BALANCE</b>			<b>38459.95</b>

**Accounts for Payment in December**

Office Utilities Internet, M Vail				22.50
Mileage 24 miles @45p/mile, post notices, M Vail				10.80
M. Vail Parish Clerk Salary Dec (inc pay rise back pay)				1042.12
M Vail Pension Dec				220.73
M Vail PAYE, NI, Dec				218.20
Sage payroll				8.40
	<b>TOTAL</b>			<b>1522.75</b>

**Ear Marked Reserves**

Elections reserve		£4,000.00		
<b>Total</b>		<b>£4,000.00</b>		