

Langworth Group Parish Council

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby

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NOTICE OF ANNUAL MEETING – Tuesday 7 May 2024

The next meeting of Langworth Group Parish Council will be held at Langworth Memorial Hall at 7.30pm on Tuesday 7 May 2024 at which the business listed in the agenda below will be transacted. The time between 7.30pm and 7.45 pm may be given over to a public session if required, but if no members of the public wish to speak, the meeting will start at 7.30pm.

Michelle Vail Clerk/RFO: Langworth Group Parish Council

AGENDA

1. To elect a chairman and sign the Declaration of Acceptance of Office form
2. To elect a vice chairman
3. **Open session:** suspension of Standing orders for up to 15 mins for members of the public to speak on agenda items, or to suggest items for consideration on a future agenda
4. **Apologies:** To receive and accept apologies for absence.
5. **Councillors to confirm that their published Register of Interest Forms are up-to-date**
6. **Declarations of Interest:** To receive declarations of interest on any item on the agenda.
7. **To approve the minutes of the meeting held on 2 April 2024**
8. **Comments from County Councillor, District Councillors and Chairman**
9. **To review and approve appointments as follows:**
 - i. Bank signatories: Clerk, Cllr M Herbert, Cllr A Curtis
 - ii. Online banking - Clerk
 - iii. Member to review financial record keeping; including to verify and sign, at least quarterly, bank reconciliations/bank statements - Cllr A Hyatt
10. **Approve insurance quote (renews 27/05/24, year 2 of a 3-year LTA at £361.88)**
11. **Resolve to approve the Clerk continues to pay the following listed regular and expected payments, (as allowed by Financial Regs) which have been included in the annual budget:**
 - i) **up to the budgeted amount; and reported paid at the next possible Council meeting**
 - ii) **if exceeding the budgeted amount, to seek approval at the next possible meeting prior to making a payment**
 - Sage, payroll package
 - Clerk, salary, PAYE, pension,
 - Clerk mileage, office, print and paper, and homeworking expenses
 - Langworth Local production/Facebook
 - Grass cutting
 - ROSPA Annual play inspection
 - EKM Ltd quarterly play inspections
 - WLDC – annual defib scheme fees x 1 defib
 - Memorial Hall hire for meetings
 - Lease of play area
 - Auditor fees both internal and external
 - Poppy wreath
 - McAfee computer protection
 - Microsoft Office Annual Package
 - LALC Annual Training Scheme

- LALC Annual Membership Fee
- ICO Annual fee
- Website maintenance fee (LALC)

12. Planning:

- 148103: erect 5no. dwellings: Land off Station Road, Langworth.
- 148228: single storey side extension/erect double garage, Barlings Lodge, Barlings Lane LN3 5DG

13. Clerks Report

- To receive the financial report for April 2024: as previously circulated
- Approval of any non-regular payments for May 2024: as previously circulated
- Request to reschedule September meeting from 3rd to 10th September, 2024

14. To review the Action Log

15. Correspondence

- Memorial Hall advises that dogs are now allowed on the grounds and a dog bin has been installed; therefore, LGPC to consider fitting 'No Dogs' signage to the play area
- To note: LCC Survey – 'Lincolnshire Moves: Your voice, your roads': part of an in-depth review into LCC's Traffic Management Policy: Deadline 17th May 2024 (*circ 25th April*)
- To note: County Views Survey - Bus services: Deadline 27th May (*circ. 15th April*)

16. Date of the next meeting: Tuesday 4th June, 2024, 7.30pm, Memorial Hall

17. Resolve to move into Closed Session as the following item contains information of a confidential or sensitive nature

18. Consider any applications for the vacancy of Parish Councillor (Newball Parish)

Michelle Vail – Clerk/RFO to the Council

Dated: 1 May 2024