

Langworth Group Parish Council

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby
E:mail: langworthgroupparishcouncil@gmail.com



Minutes of the Meeting of Langworth Group Parish Council held at Langworth Memorial Hall at 7.30pm on Tuesday 7 May 2024.

Present: Cllrs M Herbert (Chairman), A Curtis, A Hyatt, P Bowser, H Stilgoe-McCombe, S Taylor, R Waite (arrived at 8.39pm), Mrs M Vail (Clerk), D/Cllr T Bridgwood, D/Cllr M Palmer
There was one member of the public.

Meeting began at 7.30pm

1. To elect a chairman and sign the Declaration of Acceptance of Office form:

Cllr M Herbert was nominated. In the absence of any other nominees, **RESOLVED** to appoint Cllr M Herbert as Chairman, who duly signed the Declaration of Acceptance of Office form.

Proposed: Cllr A Curtis, seconded: Cllr P Bowser. All in favour.

2. To elect a vice chairman:

Cllr A Curtis was nominated by Cllr P Bowser, but he advised that he could not commit timewise to the position. In the absence of any other nomination, it was agreed to revisit this item in three months' time. **Action: Clerk.**

3. Open session:

The resident asked for any available update on the proposed lithium battery storage centre. D/Cllr T Bridgwood advised that a lot of information had been submitted to WLDC in respect of the planning application, and that no decision had yet been reached. He has requested that this application be called to Committee for consideration.

4. Apologies: Cllr K Tyrrell, Cllr R Waite

5. Councillors to confirm that their published Register of Interest Forms are up-to-date:

Some confirmations were received, and a reminder was given that these forms must be updated whenever circumstances change.

6. Declarations of Interest: None.

7. To approve the minutes of the meeting held on 2 April 2024:

RESOLVED to approve the minutes as a true record, and these were duly signed.

Proposed: Cllr S Taylor, seconded: Cllr P Bowser. All in favour.

8. Comments from County Councillor, District Councillors and Chairman:

Reports had been given in the Annual Parish Meeting, which had preceded this meeting.

9. To review and approve appointments as follows:

- i. **Bank signatories: Clerk, Cllr M Herbert, Cllr A Curtis: RESOLVED** to approve.

Proposed: Cllr A Hyatt, seconded: Cllr P Bowser. All in favour.

- ii. **Online banking – Clerk: RESOLVED** to approve.

Proposed: Cllr H Stilgoe-McCombe, seconded: Cllr P Bowser. All in favour.

- iii. **Member to review financial record keeping; including to verify and sign, at least quarterly, bank reconciliations/bank statements - Cllr A Hyatt: RESOLVED** to approve.

Proposed: Cllr H Stilgoe-McCombe, seconded: Cllr A Curtis. All in favour.

10. Approve insurance quote (renews 27/05/24, year 2 of a 3-year LTA at £361.88):

RESOLVED to approve quote. **Action: Clerk.**

Proposed: Cllr A Hyatt, seconded: Cllr A Curtis. All in favour.

11. Resolve to approve the Clerk continues to pay the following listed regular and expected payments, (as allowed by Financial Regs) which have been included in the annual budget:

- i) up to the budgeted amount; and reported paid at the next possible Council meeting

- ii) if exceeding the budgeted amount, to seek approval at the next possible meeting prior to making a payment:

RESOLVED to approve the above two items (11i & 11ii).

Proposed: Cllr H Stilgoe-McCombe, seconded: Cllr P Bowser. All in favour.

- Sage, payroll package
- Clerk, salary, PAYE, pension,
- Clerk mileage, office, print and paper, and homeworking expenses

Signed:

Date: 4th June 2024

Page 1 of 3

- Langworth Local production/Facebook
- Grass cutting
- ROSPA Annual play inspection
- EKM Ltd quarterly play inspections
- WLDC – annual defib scheme fees x 1 defib
- Memorial Hall hire for meetings
- Lease of play area
- Auditor fees both internal and external
- Poppy wreath
- McAfee computer protection
- Microsoft Office Annual Package
- LALC Annual Training Scheme
- LALC Annual Membership Fee
- ICO Annual fee

12. Planning:

- 148103: erect 5no. dwellings: Land off Station Road, Langworth.
- 148228: single storey side extension/erect double garage, Barlings Lodge, Barlings Lane LN3 5DG

Noted that no planning applications were available to view due to issues with WLDC's Planning Portal. This matter is to be flagged up to WLDC. **Action: Councillors** to review applications when they become available and to forward any comments to the Clerk for submission. **Action: Clerk**

13. Clerks Report

a) To receive the financial report for April 2024:

Proposed: Cllr H Stilgoe-McCombe, seconded: Cllr P Bowser. All in favour

b) Approval of any non-regular payments for May 2024: None.

c) Request to reschedule September meeting from 3rd to 10th September 2024:

RESOLVED to reschedule the September meeting, as above. **Action: Clerk**

Proposed: Cllr A Hyatt, seconded: Cllr P Bowser. All in favour.

14. To review the Action Log:

Many jobs have been completed. Updates were provided as follows:

- *Neighbourhood Plan* – WLDC have formally approved the redesignated areas to be covered by the Plan, which is now known as '*Barlings, Newball, Stainton by Langworth and Reasby Neighbourhood Plan*'. Noted that creating a NP is too big a task for one person, and that volunteers are not coming forward. What is required is an achievable timescale, a dedicated team of people, and a progress roadmap.
- *Lych gate* – a separate quote is still required for the roof part of the repair work. **Action: Cllr P Bowser.**
- *Defibrillator (Stainton)* – the Church is looking into obtaining a faculty.
- *Emergency Plan* – Much of the work in putting the Plan together has been completed. However, some key information is still required, ie details of key people to carry out key elements in an emergency. The Memorial Hall Committee needs to be approached. **Action: Cllr M Herbert, Cllr H Stilgoe-McCombe**
- *Play Area*: a working party to spruce up the play area is planned for 18th May at 10am.

15. Correspondence

- Memorial Hall advises that dogs are now allowed on the grounds and a dog bin has been installed; therefore, LGPC to consider fitting 'No Dogs' signage to the play area:**
RESOLVED to purchase signage. **Action: Clerk**
Proposed: Cllr A Curtis, seconded: Cllr P Bowser. All in favour.
- To note: LCC Survey – 'Lincolnshire Moves: Your voice, your roads': part of an in-depth review into LCC's Traffic Management Policy: Deadline 17th May 2024:** Noted.
- To note: County Views Survey - Bus services: Deadline 27th May:** Noted.

16. **Date of the next meeting:** Tuesday 4th June, 2024, 7.30pm, Memorial Hall

17. Resolve to move into Closed Session as the following item contains information of a confidential or sensitive nature:

RESOLVED to move into Closed Session.

District Councillors and the member of the public left the meeting at 8.39pm, with D/Cllr M Palmer advising as she left, that the Open Churches Festival was imminent.

Cllr R Waite arrived at 8.39pm

18. Consider any applications for the vacancy of Parish Councillor (Newball Parish):

Noted that one full application and two expressions of interest had been received. After consideration, it was **RESOLVED** that full applications be requested from the two residents who had submitted expressions of interest. Applicants to also be invited to the next meeting. **Action: Clerk**

Meeting ended at 9pm.

Michelle Vail – Clerk/RFO to the Council

Dated: 21 May 2024

Signed:

Date: 4th June 2024

Page 2 of 3

