

# Langworth Group Parish Council

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby

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## Minutes of the Meeting of Langworth Group Parish Council held at Langworth Memorial Hall at 7.30pm on Tuesday 1 October 2024

**Present:** Cllrs M Herbert (Chairman), P Bowser, A Curtis, R Waite, K Tyrrell, S Taylor, H Stilgoe-McCombe, A Hyatt, J Jarvis, Mrs M Vail (Clerk), C/Cllr I Fleetwood, D/Cllr M Palmer.

There were no members of the public.

Meeting began at 7.30pm

1. **Public Forum:** No members of the public were present.
2. **Apologies:** D/Cllr C Darcel, D/Cllr T Bridgwood.
3. **Declarations of Interest:** Cllr K Tyrrell in respect of item 15.
4. **To approve the minutes of the meeting held on 10 September 2024:**  
With a minor amendment to item 8, **RESOLVED** to approve the minutes of the meeting held on 10 September 2024 as a true record, and these were duly signed. **Action: Clerk.**  
Proposed: Cllr H Stilgoe-McCombe, seconded: Cllr P Bowser. All in favour.
5. **Comments from County Councillor, District Councillors and Chairman:**  
**C/Cllr I Fleetwood:**
  - LCC are writing to Government to support reinstatement of the winter fuel payment. They are also lobbying Government to keep funding in place for the Lincoln Southern bypass.
  - The Environment Agency have begun work at Fiskerton to address the slippage issue on the riverbank. This is planned to be a 3-month project.
  - briefly explained the Fenland 2100 Project
  - S.19 investigations continue to progress.**D/Cllr M Palmer:**
  - A budget meeting has been held, and the outlook for the next two years looks dire. It is not known how Devolution will alter matters.
  - Following a suggestion by the police that WLDC could help with poor parking (from an unsocial activities perspective), D/Cllr M Palmer will investigate. Noted that LCC holds the responsibility for parking matters.**Chairman:**  
No matters to report.
6. **Appoint a Vice-Chairman:**  
No nominations were received.
7. **To review the Action Log:**  
Many jobs have been completed. Updates on outstanding jobs include:
  - *Neighbourhood Plan:* Under Government legislation, local authorities can impose restrictions. Cllr A Hyatt will liaise with the Witham Valley Access Group (footpath/cycle network).
  - *Lych gate:* a contractor is lined up for the woodwork. A separate quote is still required for the roof.
  - *Community Emergency Plan:* Memorial Hall Committee members have volunteered to fill empty positions. The Plan template asks for Snow and Flood Procedures which will cover the period until the emergency services arrive. **Action: Cllr M Herbert, Cllr H Stilgoe-McCombe.**
  - *Extra SID post for railway end of village:* item for November meeting as part of budget setting.
  - *Traffic concerns on Bardney Road:* **Action: Cllr R Waite** will follow up on initial enquiries for signage to advise of pedestrians and agricultural machinery.
8. **Clerks Report**
  - a) **To receive the financial report for Aug/Sept 2024:**  
**RESOLVED** to approve the financial report. **Action: Clerk**  
Proposed: Cllr S Taylor, seconded: Cllr K Tyrrell. All in favour

- b) **Approval of any non-regular payments for October 2024:**  
Replacement noticeboard for Barlings Lane at £1491.60 inc VAT.  
**RESOLVED** to approve payment. **Action: Clerk**  
Proposed: Cllr S Taylor, seconded: Cllr K Tyrrell. All in favour

9. **Correspondence:**

To note:

- a) **Police crime stats Aug 2024:** Noted.

**Action Required:**

- a) **LCC request to check grit bins for damage, and if they are less than half full:**  
**Action: Cllr M Herbert** to check bins, and to map their locations.
- b) **Witham Valley Access Group offer of presentation at Annual Parish Meeting 2025, and questions about Parish Paths Partnership scheme:**  
**RESOLVED** to accept the offer of a presentation and for the Clerk to respond to the questions raised. **Action: Clerk.**  
Proposed: Cllr S Taylor, seconded: Cllr K Tyrrell. All in favour

10. **ROSPA Play Inspection Report:**

The ROSPA inspection is carried out annually and overarches the quarterly inspections undertaken by a local company. There is budget allocated towards equipment maintenance work; and there is a budget reserve towards new play equipment.

The Memorial Hall Committee have put forward a draft agreement for consideration, which includes the play area – this is to be discussed in Closed Session at the end of the meeting.

**Actions:**

- o **Cllr J Jarvis** will review play inspection reports and bring recommendations to a future meeting for consideration
- o **Cllr J Jarvis** to arrange to meet internal play inspector.
- o **Clerk** to book Cllr J Jarvis on Play Inspector course.

11. **Community Speed Watch (CSW):**

A new volunteer has come forward and, subject to their completing the required training, the CSW scheme can now begin operating.

12. **Grass cutting specification:**

The existing specification was reviewed.

A proposal by Cllr P Bowser to remove the July cut and move it to May/June was subsequently withdrawn.

**RESOLVED** to accept the following proposal that there be:

- o A 1<sup>st</sup> cut at the beginning of March, then in April, May, June, July, September and October.
- o There to be no cut in August, and an extra cut to be put into June

**Action: Clerk** to obtain quotes

Proposed: Cllr R Waite, seconded: Cllr A Curtis. All in favour

13. **Date of the next meeting:** Tuesday 5<sup>th</sup> November 2024, 7.30pm, Memorial Hall

14. **Resolve to move into Closed Session as the following item contains information of a confidential or sensitive nature:**

**RESOLVED** to move into Closed Session.

*At 8.20pm, C/Cllr I Fleetwood and D/Cllr M Palmer left the meeting.*

15. **Letter from Memorial Hall – draft agreement:**

Following the September Parish Council meeting, Cllr M Herbert, Cllr A Hyatt and the Clerk had met with three representatives of the Memorial Hall Committee to discuss the draft agreement.

After consideration, **RESOLVED** that, moving forward, the Parish Council will liaise on all matters with the Chair of the Memorial Hall Committee.

Proposed: Cllr A Hyatt, seconded: Cllr P Bowser. All in favour

**Action: Cllr M Herbert** to respond to MHC Chair regarding draft agreement.

*Meeting ended at 8.56pm.*

Michelle Vail – Clerk/RFO to the Council

Dated: 10 October 2024

Chairman:

Date: 5<sup>th</sup> November 2024

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LANGWORTH GPC - BANK RECONCILIATION 1st August - 31st August 2024						
CURRENT ACCOUNT, ACCOUNTS PAID						
Date	Description		Money In	Money Out	Bank Balance	VAT
<b>01/08/2024</b>	<b>OPENING BALANCE</b>				<b>5121.60</b>	
12/08/2024	Transfer in from deposit account		5000.00		10121.60	
12/08/2024	Mrs M Vail, expenses			40.40	10081.20	
	H Stilgoe-McCombe Edit. Services, LL					
12/08/2024	Production 24/25 LLQ3 grant payment			1075.00	9006.20	
12/08/2024	Glendale, July, 0430			788.10	8218.10	131.35
12/08/2024	ROSPA Play Safely, play inspection			108.00	8110.10	18.00
16/08/2024	Sage payroll			12.00	8098.10	2.00
19/08/2024	HMRC, PAYE, Aug			27.94	8070.16	
19/08/2024	LCC pension, Aug			273.94	7796.22	
19/08/2024	Mrs M Vail, salary, Aug			833.84	6962.38	
23/08/2024	PKF Littlejohn, external audit fees			252.00	6710.38	42.00
	<b>TOTALS</b>		<b>5000.00</b>	<b>3411.22</b>	<b>6710.38</b>	
	<b>CLOSING BALANCE</b>				<b>6710.38</b>	193.35
<b>DEPOSIT ACCOUNT</b>						
Date	Description		Money In	Money Out	Bank Balance	
<b>01/08/2024</b>	<b>OPENING BALANCE</b>				<b>64307.47</b>	
09/08/2024	Interest		63.60		64371.07	
12/08/2024	Transfer to current account			5000.00	59371.07	
	<b>TOTALS</b>		<b>63.60</b>	<b>5000.00</b>		
	<b>CLOSING BALANCE</b>				<b>59371.07</b>	
<b>Non-regular Accounts for Payment in September</b>						
					<b>TOTAL</b>	<b>0.00</b>
<b>Ear Marked Reserves</b>						
Elections reserve			£4,000.00			
CIL monies			£2,655.40			
New play equipment			£4,888.59			
<b>Total</b>			<b>£11,543.99</b>			

LANGWORTH GPC - BANK RECONCILIATION 1st Sept - 30th Sept 2024							
CURRENT ACCOUNT, ACCOUNTS PAID							
Date	Description		Money In	Money Out	Bank Balance	VAT	
<b>01/09/2024</b>	<b>OPENING BALANCE</b>				<b>6710.38</b>		
18/09/2024	Sage payroll			12.00	6698.38	2.00	
19/09/2024	Glendale, Aug, 0543			788.10	5910.28	131.35	
19/09/2024	Mrs M Vail, salary, Sept			813.84	5096.44		
19/09/2024	Mrs M Vail, expenses			33.30	5063.14		
19/09/2024	LCC pension, Sept			273.94	4789.20		
19/09/2024	HMRC, PAYE, Sept			47.94	4741.26		
	<b>TOTALS</b>		<b>0.00</b>	<b>1969.12</b>	<b>4741.26</b>		
	<b>CLOSING BALANCE</b>				<b>4741.26</b>	133.35	
<b>DEPOSIT ACCOUNT</b>							
Date	Description		Money In	Money Out	Bank Balance		
<b>01/09/2024</b>	<b>OPENING BALANCE</b>				<b>59371.07</b>		
09/09/2024	Interest		50.70		59421.77		
	<b>TOTALS</b>		<b>50.70</b>	<b>0.00</b>			
	<b>CLOSING BALANCE</b>				<b>59421.77</b>		
<b>Non-regular Accounts for Payment in October</b>							
					Noticeboard - Barlings Lane	1491.60	248.6
					<b>TOTAL</b>	<b>1491.60</b>	
<b>Ear Marked Reserves</b>							
Elections reserve			£4,000.00				
CIL monies			£2,655.40				
New play equipment			£4,888.59				
<b>Total</b>			<b>£11,543.99</b>				