

Langworth Group Parish Council

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby

E:mail: clerk@langworthgroup-pc.gov.uk



NOTICE OF ANNUAL MEETING – Tuesday 5 May 2026

Dear Councillors

You are summoned to a Meeting of Langworth Group Parish Council to be held at Langworth Memorial Hall at 7.30pm on Tuesday 5 May 2026 at which the business listed in the agenda below will be transacted. The time between 7.30pm and 7.45 pm may be given over to a public session if required, but if no members of the public wish to speak, the meeting will start at 7.30pm.

AGENDA

1. To elect a chairman and sign the Declaration of Acceptance of Office form
2. To elect a vice chairman
3. **Open session:** suspension of Standing orders for up to 15 mins for members of the public to speak on agenda items, or to suggest items for consideration on a future agenda
4. **Apologies:** To receive and accept apologies for absence.
5. **Councillors to confirm that their published Register of Interest Forms are up-to-date**
(Councillors are requested to visit the Parish Council website and review their published forms)
6. **Declarations of Interest:** To receive declarations of interest on any item on the agenda.
7. To approve the minutes of the meeting held on 7 April 2026
8. Comments from County Councillor, District Councillors and Chairman
9. To review and approve appointments as follows:
 - i. Bank signatories: Clerk, Cllr M Herbert, Cllr A Curtis
 - ii. Online banking - Clerk
 - iii. Member to review financial record keeping; including to verify and sign, at least quarterly, bank reconciliations/bank statements - Cllr A Hyatt
 - iv. Consider formation of Panel of Clerk, Chair plus another Councillor to review policies and procedures, with Panel recommendations to be presented to Council for approval
10. Approve insurance quote (renews 27/05/26, year 1 of a 3-year LTA)
11. Resolve to approve the Clerk continues to pay the following listed regular and expected payments, (as allowed by Financial Regs) which have been included in the annual budget:
 - i) up to the budgeted amount; and reported paid at the next possible Council meeting
 - ii) if exceeding the budgeted amount, to seek approval at the next possible meeting prior to making a payment
 - Sage, payroll package
 - Clerk, salary, PAYE, pension,
 - Clerk mileage, office, print and paper, and homeworking expenses
 - Grass cutting
 - ROSPA Annual play inspection
 - EKM Ltd quarterly play inspections
 - WLDC – annual defib scheme fees x 1 defib
 - Memorial Hall hire for meetings
 - Lease of play area
 - Auditor fees both internal and external
 - Poppy wreath
 - McAfee computer protection

- Microsoft Office Annual Package
- LALC Annual Training Scheme
- LALC Annual Membership Fee
- ICO Annual fee
- Parish Online: Gov.uk domain and email addresses

Removed from above list, therefore no longer to be paid:

- Grant to Langworth Local for production/Facebook

12. Clerks Report

- a) To receive the financial report for April 2026: as previously circulated
- b) LCC Parish grass cutting plans for review and acceptance, and approve signing of agreement letter once this is received

13. Planning:

14. Date of the next meeting: Tuesday 2nd June, 2026, 7.30pm, Memorial Hall

15. Resolve to move into closed session: following item contains information of a personal or sensitive nature

16. Consider any applications for the vacancy of Parish Councillor (Barlings Parish)

17. Communication with residents without Langworth Local

Mrs Michelle Vail – Clerk to the Council

Dated: 28 April 2026