

Langworth Group Parish Council

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby

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Draft Minutes of the Meeting of Langworth Group Parish Council held at Langworth Memorial Hall at 7.30pm on Tuesday 2nd September 2025

Present: Cllrs M Herbert (Chairman), R Waite, H Stilgoe-McCombe, A Hyatt, K. Tyrrell, S.Taylor, A.Curtis, P.Bowser. Mr A.Everard (Locum Clerk).

Not present: Cllrs J.Jarvis.

There were no members of the public present.

Meeting began at 7.30pm

Also in attendance: District Cllr M.Palmer.

1. Open session:

- There being no members of public present this item was not opened.

2. Apologies:

- Apologies were received from Cllr J. Jarvis. It was RESOLVED to approve.

3. Declarations of Interest:

- None declared.

4. Approval of Minutes: 1st July 2025

- Subject to ensure the correct date of the meeting was recorded it was RESOLVED to adopt both sets of minutes for the Chair to sign.

5. Comments from County Councillor, District Council and Chairman:

- C/Cllr unable to be present.
- D/Cllrs unable to attend.
- **Chairman**
 - The Chair reported that the Clerk will be in attendance at the next meeting to observe and will assume full duties from November but is undertaking work tasks at home as usual.
 - Lychgate roof repairs have been completed. The materials for the wood work have been purchased and work should be completed by the end of the year.

6. Clerks Report

a) Financial reports for July and August 2025

- July accounts: Proposed Cllr P.Bowser, seconded Cllr S.Taylor and unanimously RESOLVED to accept.
- August accounts: Proposed Cllr K.Tyrrell, seconded Cllr S.Taylor and unanimously RESOLVED to accept.

b) Spend Against Budget report April – June 2025

- Council reviewed the spending listed and unanimously RESOLVED to note it.

c) National pay award confirmed at 3.2% from 1st April 2025

- Council had been circulated the NJC pay award details and RESOLVED to note it.

d) Pension Regulator Tri-annual redeclaration of compliance completed with re-enrolment date of 16/7/25.

- Council complied with its statutory re-enrolment duty and RESOLVED to note it.
- e) External Audit 2024/25 financial year**
 - Council received the successful completion of the Annual Governance and Accounting Return for the 2024/25 financial year and it was Proposed by Cllr A.Hyatt, Seconded Cllr S.Taylor RESOLVED to formally receive and note it.
- f) New requirements for next year's audit: the council must have a council-owned email address and approve an IT policy**
 - At the recommendation of the Clerk a .org.uk email domain is to be obtained and IT Policy is to be drafted for consideration as proposed Cllr Herbert, seconded by Cllr Tyrrell unanimously RESOLVED for the Clerk to undertake this work.
- g) Clerk's annual leave w/c 8 Sept and w/c 29 Sept**
 - Council RESOLVED to note the periods of leave.
- h) Wreath – action required**
 - Proposed Cllr Herbert, seconded Cllr Curtis and unanimously RESOLVED a maximum budget of £50 be allocated for the purchase/ donation for the wreath.
- i) LALC portal contact details update**
 - Councillors were asked to give their contact details to receive future ENews and LALC announcements directly. The list was circulated for the Clerk to input the provided information.

7. Correspondence

- The following correspondence had been circulated ahead of the meeting: **WLDC** – July newsletter; Community Grants Programme reopened; Cultural Activity Survey - Parish Council Survey; D/Cllr T Bridgwood re cold callers No comments raised.
- LCC Town and parish council newsletter July 2025. No comments.
- Environment Agency – parish maintenance. No comments
- Police - statistics and update. Councillors reported separate known thefts of a caravan, plant and trailer from within the parishes or in neighbouring areas.
- Police: next online PC engagement session Thur 25 Sept 6 – 8pm notified – the Chair will attend if no other Councillor wants to attend.

8. Planning

- **WL/2025/00784 - STANTON HOUSE, STATION ROAD:** remove existing dwelling and erect 1no. replacement dwelling with detached garage block Comments were that it was bigger than what it replaced; more forward than the original building; windows were right up to Old Fellows Lane; some dwellings appeared very close to each other; and it was not apparent that flood risk had been incorporated into the design. Proposed Cllr Herbert, seconded Cllr Taylor RESOLVED that Parish Council did not object but had comments.
- **WL/2025/00666 and WL/2025/00665:** Council noted that 'no comments' had been submitted between meetings.

9. Emergency Response Plan Update

- The Chair was trying to get in contact with the newly-appointed Community Resilience Officer to move this plan forward.

10. Play Area

i. Update on grant applications

- Cllr Stilgoe-McCombe stated that a grant form had been completed and was now ready to submit.

ii. **Consider bench quotes**

Council wanted quotes for benches similar to the existing bench so deferred this item.

iii. **Consider ROSPA annual play inspection report**

No 'red issues' identified. Those issues that are the responsibility of the Memorial Hall Committee will be taken to them by Cllr Tyrrell. The goal posts were raised as an issue but were not the PC's responsibility. Otherwise the report provided no new surprises and work is planned.

11. Date of next PC Meeting: Tuesday 7th October, 2025, 7.30pm, Langworth Memorial Hall

Meeting closed at 8.27pm.

Signed: Date: Chairman

LANGWORTH GPC - BANK RECONCILIATION 1st July - 31st July 2025					
CURRENT ACCOUNT, ACCOUNTS PAID					
Date	Description	Money In	Money Out	Bank Balance	VAT
	OPENING BALANCE			7502.02	
14/07/2025	Mrs M Vail, homework allowance		£22.50	7479.52	
14/07/2025	LCC Pension		£296.95	7182.57	
14/07/2025	Glendale, Inv 1508		£819.09	6363.48	136.52
14/07/2025	LALC, Locum Clerk cover		£412.74	5950.74	68.79
17/07/2025	Sage, payroll		£13.20	5937.54	2.20
18/07/2025	HMRC PAYE/NI		£76.21	5861.33	
18/07/2025	Mrs M Vail, salary		£874.20	4987.13	
28/07/2025	Service charge on bank account		£4.25	4982.88	
				4982.88	
				4982.88	
				4982.88	
				4982.88	
	TOTALS	0.00	£2,519.14	4982.88	
	CLOSING BALANCE			4982.88	207.51
DEPOSIT ACCOUNT					
Date	Description	Money In	Money Out	Bank Balance	
	OPENING BALANCE			69829.63	
09/07/2025	Interest	40.94			
	TOTALS	40.94	0.00		
	CLOSING BALANCE			69870.57	
Non-regular Accounts for Payment in ~September			NIL		
	TOTAL			0.00	
Ear Marked Reserves					
	Elections reserve	£4,000.00			
	CIL monies	£2,712.40			
	New play equipment	£8,557.27			
	Total	£15,269.67			

LANGWORTH GPC - BANK RECONCILIATION 1st August - 31st August 2025					
CURRENT ACCOUNT, ACCOUNTS PAID					
Date	Description	Money In	Money Out	Bank Balance	VAT
	OPENING BALANCE			4982.88	
13/08/2025	Mrs M Vail, homework allowance		£22.50	4960.38	
13/08/2025	ROSPA Play Safely		£110.40	4849.98	18.40
13/08/2025	Glendale, Inv 1631		£819.09	4030.89	136.52
18/08/2025	Sage, payroll		£13.20	4017.69	2.20
19/08/2025	HMRC PAYE/NI		£76.21	3941.48	
19/08/2025	LCC Pension		£296.95	3644.53	
19/08/2025	Mrs M Vail, salary		£874.20	2770.33	
29/08/2025	Service charge on bank account		£4.25	2766.08	
				2766.08	
				2766.08	
				2766.08	
				2766.08	
	TOTALS	0.00	£2,216.80	2766.08	
	CLOSING BALANCE			2766.08	157.12
	DEPOSIT ACCOUNT				
Date	Description	Money In	Money Out	Bank Balance	
	OPENING BALANCE			69870.57	
11/08/2025	Interest	44.22		69914.79	
	TOTALS	44.22	0.00		
	CLOSING BALANCE			69914.79	
	Non-regular Accounts for Payment in ~September		NIL		
	TOTAL			0.00	
	Ear Marked Reserves				
	Elections reserve	£4,000.00			
	CIL monies	£2,712.40			
	New play equipment	£8,557.27			
	Total	£15,269.67			