Langworth Group Parish Council

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby

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Minutes of the Meeting of Langworth Group Parish Council held at Langworth Memorial Hall at 7.30pm on Tuesday 5 May 2026.

Present: Cllrs M Herbert (Chairman), A Curtis, A Hyatt, P Bowser, S Taylor, K Tyrrell, Mrs M Vail (Clerk), C/Cllr & D/Cllr T Bridgwood, D/Cllr M Palmer
There were no members of the public.
Meeting began at 7.34pm

1. **To elect a chairman and sign the Declaration of Acceptance of Office form:**
   Cllr M Herbert was nominated. In the absence of any other nominees, **RESOLVED** to appoint Cllr M Herbert as Chairman, who duly signed the Declaration of Acceptance of Office form.
   Proposed: Cllr P Bowser, seconded: Cllr S Taylor. All in favour.

2. **To elect a vice chairman:** There were no nominations. Noted that, should the Chairman ever be absent, another Councillor will be required to become Chairman.

3. **Open session:** No public representation.

4. **Apologies:** Cllr J Jarvis, Cllr R Waite

5. **Councillors to confirm that their published Register of Interest Forms are up to date**
   Councillors were reminded that these forms must be updated whenever circumstances change.

6. **Declarations of Interest:** To receive declarations of interest on any item on the agenda.

7. **To approve the minutes of the meeting held on 7 April 2026:**
   RESOLVED to approve the minutes as a true record, and these were duly signed.
   Proposed: Cllr P Bowser, seconded: Cllr K Tyrrell. All in favour.

8. **Comments from County Councillor, District Councillors and Chairman**
   D/Cllr M Palmer: WLDC has a stand at the Lincolnshire Show on 17/18 June 2026.
   C/Cllr T Bridgwood: he has sent two road closure notifications to the Clerk for onward circulation.
   Chairman:
   - he and Cllr A Hyatt have met with ACIS to discuss1) issues with overhanging hedging preventing LCC from undertaking remedial works to footpaths, and 2) parking issues involving vehicles mounting kerbs. ACIS will speak to their tenants.
   - A recent LCC meeting was held in the Memorial Hall regarding flooding, and residents who had been affected by flooding had attended. The Authorities are conducting exercises such as mapping and data gathering, and the Parish Council will continue to work with them.
   - A response has been received from Mark Thurston, CEO of Anglian Water, who recognises that a problem exists. He had confirmed that Anglian Water is waiting on the work of other Authorities before it may be able to take any action. Cllr M Herbert will contact LCC's Matthew Harrison to put pressure on Anglian Water and ask why Anglian Water's tanks are inadequate; and if the tanks can be emptied. The Chairman noted that it is LCC's responsibility to clear up debris on a Highway, which could wash into the drains and Barlings Eau. ***Action: Cllr M Herbert***

9. **To review and approve appointments as follows:**
   i. **Bank signatories: Clerk, Cllr M Herbert, Cllr A Curtis: RESOLVED** to approve.
   Proposed: Cllr A Hyatt, seconded: Cllr S Taylor. All in favour.
   ii. **Online banking – Clerk: RESOLVED** to approve.
   Proposed: Cllr A Curtis, seconded: Cllr K Tyrrell. All in favour.
   iii. **Member to review financial record keeping; including to verify and sign, at least quarterly, bank reconciliations/bank statements - Cllr A Hyatt: RESOLVED** to approve.
   Proposed: Cllr K Tyrrell, seconded: Cllr S Taylor. All in favour.
   iv. Consider formation of Panel of Clerk, Chair plus another Councillor to review policies and procedures, with Panel recommendations to be presented to Council for approval:

After consideration, **RESOLVED** not to adopt this suggestion but to continue to bring policies and procedures to meetings for the whole Council to review. Where possible, Council to review 2 policies per month.
In favour – 4. Approved by a majority.

10. **Approve insurance quote (renews 27/05/26, year 1 of a 3-year LTA):**
Three quotes had been sought, and two companies had responded. **RESOLVED** to accept the quote from the current insurance provider, Clear Insurance at £669.32 for Year 1's cover of a 3 year LTA. ***Action: Clerk.***
Proposed: Cllr M Herbert, seconded: Cllr K Tyrrell. All in favour.

11. **Resolve to approve the Clerk continues to pay the following listed regular and expected payments, (as allowed by Financial Regs) which have been included in the annual budget:**
    i) **up to the budgeted amount; and reported paid at the next possible Council meeting**
    ii) **if exceeding the budgeted amount, to seek approval at the next possible meeting prior to making a payment**

RESOLVED to approve the above two items (11i &11ii).
Proposed: Cllr M Herbert, seconded: Cllr K Tyrrell. All in favour.

- Sage, payroll package
- Clerk, salary, PAYE, pension,
- Clerk mileage, office, print and paper, and homeworking expenses
- Grass cutting
- ROSPA Annual play inspection
- EKM Ltd quarterly play inspections
- WLDC – annual defib scheme fees x 1 defib
- Memorial Hall hire for meetings
- Lease of play area
- Auditor fees both internal and external
- Poppy wreath
- McAfee computer protection
- Microsoft Office Annual Package
- LALC Annual Training Scheme
- LALC Annual Membership Fee
- ICO Annual fee
- Parish Online: Gov.uk domain and email addresses

Removed from above list, therefore no longer to be paid:

- Grant to Langworth Local for production/Facebook

12. **Clerks Report**
    a) **To receive the financial report for April 2026: RESOLVED** to receive.
    Proposed: Cllr K Tyrrell, seconded: Cllr P Bowser. All in favour.
    A query was raised as to what triggers the release of a CIL payment. ***Action: Clerk.***
    b) **LCC Parish grass cutting plans for review and acceptance, and approve signing of agreement letter once this is received:**
    The grass cutting contractor has confirmed that they can meet the conditions contained within LCC's contract letter of agreement. Noted that there is no end date on the contract. **RESOLVED** to sign the agreement letter, date it, and add a rider that LGPC wishes to renegotiate in April 2027.
    Action: Clerk.
    Proposed: Cllr M Herbert, seconded: Cllr K Tyrrell. All in favour.

13. **Planning:**
New Station: LGPC has been approached by an architect representing a client who is considering the purchase of the New Station for it to become an owner operated dental surgery. He is seeking to establish if the Parish Council would support, in principle, his proposals for the site before moving to the 'purchase and planning' stage. Councillors indicated that they were, in principle, in support of the proposals***. Action: Cllr M Herbert*** to talk to architect.
Action: Cllr A Hyatt to research not being allowed to demolish property outside the curtilage of the settlement.

14. **Date of the next meeting:** Tuesday 2nd June, 2026, 7.30pm, Memorial Hall

15. **Resolve to move into closed session: following item contains information of a personal or sensitive nature:**
RESOLVED to move into Closed Session. C/Cllr & D/Cllr T Bridgwood, and D/Cllr M Palmer left the meeting at 8.28pm

16. **Consider any applications for the vacancy of Parish Councillor (Barlings Parish):**
One application had been received. After due consideration, **RESOLVED** to appoint Bethany Sharpe to the vacancy. ***Action: Clerk.***
Proposed: Cllr M Herbert, seconded: Cllr S Taylor. All in favour.

17. **Communication with residents without Langworth Local:**
After due consideration, and noting that budget is already available (having been set aside for Langworth Local which is no longer in existence) **RESOLVED:**
- That the Clerk takes on the running of the LGPC Facebook to communicate parish council and other relevant and useful information to residents
- The Clerk be paid £1000 per quarter, to be processed through payroll
- This to be a separate role to the Clerk position
- The above to be reviewed after an initial 3-month trial period

Action: Clerk, Cllr M Herbert

Proposed: Cllr A Curtis, seconded: Cllr K Tyrrell. All in favour.

Meeting ended at 8.46pm.

Mrs Michelle Vail – Clerk to the Council **Dated: 19 May 2026**

CURRENT ACCOUNT, ACCOUNTS PAID

Date	Description	Money In	Money Out	Bank Balance	VAT
	OPENING BALANCE			**2680.96**	
01/04/2026	Precept	35815.00		38495.96	
16/04/2026	Sage, payroll		£13.20	38482.76	2.20
16/04/2026	Transfer out to deposit account		£20,000.00	18482.76	
16/04/2026	Mrs M Vail, (homework allowance £22.50, mileage £10.80, print £9.60, reimburse Hi Viz jackets £28.62 + ID badges £30.00)		£101.52	18381.24	9.77
16/04/2026	Glendale 2459		£339.60	18041.64	56.60
16/04/2026	WLDC - Annual defib maintenance fee		£114.00	17927.64	19.00
16/04/2026	Elancity - speed indicator devices		£5,735.98	12191.66	956.00
20/04/2026	HMRC PAYE/NI		£80.58	12111.08	
20/04/2026	LCC Pension - Employer contrib.		£183.21	11927.87	
20/04/2026	Mrs M Vail, salary		£901.72	11026.15	
28/04/2026	WLDC CIL144897 20 dwellings Land off Barlings Lane LN3 5DF	356.25		11382.40	
28/04/2026	LCC Pension - Employee contrib.		£52.48	11329.92	
28/04/2026	Service charge on bank account		£4.25	11325.67	
	TOTALS	**36171.25**	**£27,526.54**	**11325.67**	
	CLOSING BALANCE			**11325.67**	1043.57

	DEPOSIT ACCOUNT				
Date	Description	Money In	Money Out	Bank Balance	
	OPENING BALANCE			**55124.39**	
09/04/2026	Interest	23.41		55147.80	
09/03/2026	Transfer in from current account	20000.00		75147.80	
	TOTALS	**20023.41**	**0.00**		
	CLOSING BALANCE			**75147.80**	

Non-regular Accounts for Payment in ~May			**VAT**
	TOTAL	**0.00**	0.00

Ear Marked Reserves	
Elections reserve	£4,000.00
CIL monies	£3,439.15
New play equipment	£11,262.85
Total	**£18,702.00**