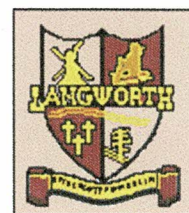


# Langworth Group Parish Council


Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby



## Meeting Minutes 15 January 2019

<b>NAME OF MEETING</b>		Extraordinary Meeting of the Council
<b>LOCATION</b>		Langworth Memorial Hall
<b>TIME/DURATION</b>		19:30 – 20:45
<b>Those Present</b>		
<b>Name</b>		<b>Organisation</b>
Councillor M Herbert (Chairman) (MH)		LGPC
Councillor J Machin (JM)		LGPC
Councillor A Curtis (AC)		LGPC
Councillor R Waite (RW)		LGPC
Councillor P Bowser (PB)		LGPC
Mr Stanley Hall		LGPC Clerk
<b>Item No</b>	<b>Agenda Item</b>	<b>Action</b>
<b>153</b>	<b>APOLOGIES FOR ABSENCE</b>	
153.1	LGPC Councillors: C King C Buttress and S Burnett	
153.2	District Councillor Welburn	
<b>154</b>	<b>DECLARATIONS OF INTERESTS</b>	
154.1	None	
<b>155</b>	<b>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 8 JANUARY 2019</b>	
155.1	The minutes of the meeting held on 8 <sup>th</sup> January were signed by the chairman as being a true record of the meeting. Proposed by Councillor Machin and seconded by Councillor Bowser. All in favour. Clerk to publish on website.	Clerk
<b>156</b>	<b>2019 – 20 BUDGET AND PRECEPT</b>	
156.1	MH Introduced the subject by explaining that the parish council precept is a very small proportion of council tax bills. The percentage council tax proportions for Lincolnshire County Council (LCC), West Lindsey District Council (WLDC) and the Police service is much greater than the parish councils' proportion.	
156.2	MH identified elements of the budget falling into one of four categories; <ol style="list-style-type: none"> <li>1. Projects</li> <li>2. Costs; salaries, insurance, auditing,</li> <li>3. Projects</li> <li>4. Ear marked reserves for elections or other maintenance</li> </ol>	
156.3	MH recalled a previous clerk advising the council to set up a "war chest", a reserve fund to be used to finance projects and maintenance such as grass cutting where grants were to be removed. E.g. a reduction in LCC grant funding for grass cutting.	
156.4	Each element of the budget was discussed and examined in turn and Councillors made a decision on each element using the outturn form 2017/18, The projected expenditure for 2018/19 and the budget for 2019/20 as estimated by the clerk as bench marks.	

156.5	The budget was agreed in accordance with the following table;																																																																																																																																																																	
<p><b>LANGWORTH GROUP PARISH COUNCIL</b> 2019-20 BUDGET</p> <table border="1"> <thead> <tr> <th></th> <th>2017 -18</th> <th>2018-19</th> <th>2019-20</th> <th></th> <th></th> <th></th> </tr> <tr> <th>Item</th> <th>Outturn</th> <th>Budget</th> <th>Budget</th> <th>Propose</th> <th>Second</th> <th>Vote</th> </tr> </thead> <tbody> <tr> <td>Clerks Salary inc PAYE</td> <td>7,744.56</td> <td>6,720.00</td> <td>7,000.00</td> <td>JM</td> <td>PB</td> <td>Unanimous</td> </tr> <tr> <td>Clerks Tel/utilities</td> <td>1,233.37</td> <td>480.00</td> <td>850.00</td> <td>PB</td> <td>JM</td> <td>Unanimous</td> </tr> <tr> <td>Play Area inspections</td> <td>273.50</td> <td>310.00</td> <td>320.00</td> <td>PB</td> <td>JM</td> <td>Unanimous</td> </tr> <tr> <td>General expenses WYPF</td> <td>574.33</td> <td>700.00</td> <td>1,000.00</td> <td>AC</td> <td>RW</td> <td>Unanimous</td> </tr> <tr> <td>Langworth Local</td> <td>1,324.22</td> <td>2,000.00</td> <td>4,000.00</td> <td>PB</td> <td>AC</td> <td>Unanimous</td> </tr> <tr> <td>Grass Cutting</td> <td>2,456.96</td> <td>4,000.00</td> <td>3,750.00</td> <td>AC</td> <td>JM</td> <td>Unanimous</td> </tr> <tr> <td>Audit</td> <td>140.00</td> <td>300.00</td> <td>180.00</td> <td>PB</td> <td>JM</td> <td>Unanimous</td> </tr> <tr> <td>Grants awarded</td> <td>0.00</td> <td>700.00</td> <td>1,200.00</td> <td>PB</td> <td>JM</td> <td>Unanimous</td> </tr> <tr> <td>Laptop</td> <td>116.80</td> <td>0.00</td> <td>0.00</td> <td>JM</td> <td>PB</td> <td>Unanimous</td> </tr> <tr> <td>Training course fees</td> <td>48.00</td> <td>150.00</td> <td>100.00</td> <td>JM</td> <td>PB</td> <td>Unanimous</td> </tr> <tr> <td>Annual subscriptions</td> <td>351.55</td> <td>215.00</td> <td>75.00</td> <td>JM</td> <td>PB</td> <td>Unanimous</td> </tr> <tr> <td>Room Hire</td> <td>325.00</td> <td>300.00</td> <td>300.00</td> <td>AC</td> <td>RW</td> <td>Unanimous</td> </tr> <tr> <td>Elections (reserve)</td> <td>0.00</td> <td>2,000.00</td> <td>2,400.00</td> <td>JM</td> <td>PB</td> <td>Unanimous</td> </tr> <tr> <td>Play equipment Maint</td> <td>0.00</td> <td>0.00</td> <td>300.00</td> <td>JM</td> <td>PB</td> <td>Unanimous</td> </tr> <tr> <td>Insurance</td> <td>319.04</td> <td>530.00</td> <td>400.00</td> <td>PB</td> <td>JM</td> <td>Unanimous</td> </tr> <tr> <td>Section 137 expenditure</td> <td>89.66</td> <td>3,000.00</td> <td>2,000.00</td> <td>AC</td> <td>JM</td> <td>Unanimous</td> </tr> <tr> <td>Printer ink</td> <td>22.40</td> <td>45.00</td> <td>100.00</td> <td>JM</td> <td>PB</td> <td>Unanimous</td> </tr> <tr> <td>VAT Refund estimate</td> <td>-524.84</td> <td>0.00</td> <td>-500.00</td> <td>No Cost</td> <td></td> <td></td> </tr> <tr> <td>Parish Plan (reserve)</td> <td>0.00</td> <td>500.00</td> <td>0.00</td> <td>JM</td> <td>PB</td> <td>Unanimous</td> </tr> <tr> <td><b>Totals to nearest £</b></td> <td><b>£14,495</b></td> <td><b>£21,950</b></td> <td><b>£23,475</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>									2017 -18	2018-19	2019-20				Item	Outturn	Budget	Budget	Propose	Second	Vote	Clerks Salary inc PAYE	7,744.56	6,720.00	7,000.00	JM	PB	Unanimous	Clerks Tel/utilities	1,233.37	480.00	850.00	PB	JM	Unanimous	Play Area inspections	273.50	310.00	320.00	PB	JM	Unanimous	General expenses WYPF	574.33	700.00	1,000.00	AC	RW	Unanimous	Langworth Local	1,324.22	2,000.00	4,000.00	PB	AC	Unanimous	Grass Cutting	2,456.96	4,000.00	3,750.00	AC	JM	Unanimous	Audit	140.00	300.00	180.00	PB	JM	Unanimous	Grants awarded	0.00	700.00	1,200.00	PB	JM	Unanimous	Laptop	116.80	0.00	0.00	JM	PB	Unanimous	Training course fees	48.00	150.00	100.00	JM	PB	Unanimous	Annual subscriptions	351.55	215.00	75.00	JM	PB	Unanimous	Room Hire	325.00	300.00	300.00	AC	RW	Unanimous	Elections (reserve)	0.00	2,000.00	2,400.00	JM	PB	Unanimous	Play equipment Maint	0.00	0.00	300.00	JM	PB	Unanimous	Insurance	319.04	530.00	400.00	PB	JM	Unanimous	Section 137 expenditure	89.66	3,000.00	2,000.00	AC	JM	Unanimous	Printer ink	22.40	45.00	100.00	JM	PB	Unanimous	VAT Refund estimate	-524.84	0.00	-500.00	No Cost			Parish Plan (reserve)	0.00	500.00	0.00	JM	PB	Unanimous	<b>Totals to nearest £</b>	<b>£14,495</b>	<b>£21,950</b>	<b>£23,475</b>				
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156.6	<p>It was suggested that LGPC should make provision for signs at Newball. It was explained that highway signs were the responsibility of LCC.</p> <p>The matter could be discussed at a future meeting and a specific request made to LCC therefore there was no requirement for a budget provision.</p>																																																																																																																																																																	
156.7	<p>The agreed 2019/20 budget of £23,475 amounts to an increase of almost 5%. Members agreed to limit the increase to 3% and set a precept of £22,660:00</p> <p>The 2019/20 budget is to be funded from: Precept £22,660.00 LGPC reserves £815.00 Proposed JM Seconded PB – vote all in favour.</p> <p>As compared to the 2018/19 precept the total increase of £660.00, based on having 300 council tax payers, equates to approximately £2:20 per council tax payer per year.</p>																																																																																																																																																																	
156.8	Clerk to claim precept of £22,660.00 for the 2019-20 year							Clerk																																																																																																																																																										
<b>157</b>	<b>PURCHASE OF OVERHEAD PROJECTOR</b>																																																																																																																																																																	
157.1	In order to facilitate future presentations, the clerk was authorised to purchase a projector for the sale price of £329.99. A grant of £300.00 has been applied for.							Clerk																																																																																																																																																										

<b>158</b>	<b>CHAIRMANS COMMENTS</b>						
158.1	The chairman apologised for the length of the meeting and added although there will be an increase in the precept and an increase in council tax bills at least the LGPC element of the council tax is very small and the money will be spent at Langworth and not put into a central pot to be spent elsewhere.						
<b>159</b>	<b>DATES OF NEXT MEETINGS</b>						
	Tuesday	5	February	2019	7:30pm	Ordinary meeting	
	Tuesday	5	March	2019	7:30pm	Ordinary meeting	
	Tuesday	2	April	2019	7:30pm	Ordinary meeting	
	Thursday	2	May	2019	7am-10pm	Local council elections	
	Tuesday	7	May	2019	7:30pm	Annual meeting - Chairman election	
	Tuesday	4	June	2019	7:30pm	Annual parish meeting	
	Tuesday	2	July	2019	7:30pm	Ordinary meeting	
	Tuesday	3	September	2019	7:30pm	Ordinary meeting	
	Tuesday	1	October	2019	7:30pm	Ordinary meeting	
	Tuesday	5	November	2019	7:30pm	Ordinary meeting	
	Tuesday	3	December	2019	7:30pm	Ordinary meeting	
	Tuesday	7	January	2020	7:30pm	Ordinary meeting	
<b>160</b>	<b>SIGNED AS A TRUE RECORD OF THE MEETING</b>						
	 ..... Chairman 5 February 2019						