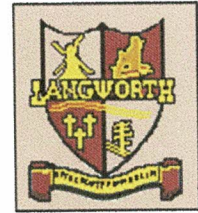


Langworth Group Parish Council

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby




Meeting Minutes 1 October 2019

NAME OF MEETING	Ordinary Meeting of the Council
LOCATION	Langworth Memorial Hall
TIME/DURATION	19:30 – 20:45

Those Present	
Name	Organisation
Councillor M Herbert (Chairman) (MH)	LGPC
Councillor A Curtis (AC)	LGPC
Councillor P Bowser (PB)	LGPC
Councillor J Machin (JM)	LGPC
Councillor A Hyatt	LGPC
WLDC Councillor C Darcel (CD)	WLDC
LCC Councillor Fleetwood (IF)	LCC
Councillor A Welburn (AW)	WLDC
Mr Stanley Hall	LGPC Clerk
4 Members of the public	

Item	Agenda Item	Action
61.0	Open Forum	
61.1	<p>A member of the public expressed concern over the expected increase in traffic that is expected from recent planning applications for developments at Barlings Lane. The member of the public said that its no good getting the land built on and leaving no room for a road. and suggested a relief road could be built to divert traffic away from Barlings Lane. MH explained that the parish council's comments have been sent to WLDC however WLDC will still accept and consider comments from the public.</p> <p>The member of the public said this could be proposed in a Neighbourhood Plan. MH explained that the Parish Council has advertised on several occasions for volunteers to assist with formulating a Neighbourhood Plan, but no one has come forward.</p> <p>WLDC Cllr Welburn said; "the Parish should get some protection from the Central Lincolnshire Local Plan which limits new development to 15% of the existing"</p>	
61.2	A member of the public said the parish council is a small group. MH reminded those present that there are two vacancies on the council and applications are particularly welcome from younger people.	
61.3	A member of the public noted that the parish council are considering the installation of Vehicle Activated Signs and said: "speed cameras would be more effective at slowing down the traffic."	
62.0	Apologies for Absence	
62.1	Apologies were received from councillors: H Walker and S Burnett Apologies were also received from WLDC Councillor Hill	
63.0	Declarations of Interest	
63.1	None	

64.0	Co-option of Councillors	
64.1	Mr Andrew Hyatt a co-opted LGPC councillor introduced and welcomed to the meeting.	
65.0	To confirm the Minutes of the Meeting held on 3 September 2019	
65.1	a) The minutes of the ordinary meeting held on 3 September 2019 were unanimously approved and signed by the chairman as a true record of the meeting. Clerk to publish on the website.	Clerk
66.0	Clerks Report	
66.1	a) The clerk presented two financial reports: 1) A bank reconciliation report showing the income and expenditure for the period ending 23/9/2019 which also lists the accounts for payment was read by the clerk. 2) A budget report that compares the budget, variance, projection to money spent between 1/4/19 and 30/9/19. Both reports are appended to these minutes. JM queried whether it is necessary to have a monthly play area inspection and suggested a bi-monthly inspection would reduce costs. MH said the council should maintain best practice by RoSPA and continue with monthly inspections. No action proposed at the present time, but MH advised; a good point has been made and if Members wish to discuss the matter further ask the clerk to put an item on the agenda of a future meeting.	
66.2	b) Payments were approved as indicated in the financial report. Proposed by Councillor Machin and Seconded by Councillor Bowser. All in favour. Clerk to make the payments by BACS. Members also approved the transfer of £1,000 from the deposit account to the current account.	Clerk
66.3	c) Action log – The clerk presented an updated action log as appended to these minutes.	
67.0	Correspondence	
67.1	a) RoSPA play area inspection. The inspection revealed a build-up of moss/algae which makes some of the surfaces slippery. PB to arrange to have the area pressure washed.	PB
67.2	b) E-mail from WLDC re- the condition of the former station Hotel. The deterioration of the building is not severe enough for WLDC to act.	
67.3	c) An E-mail from Councillor Davies the LCC highways portfolio holder outlined the provision within a new Highway Services contract to commence April 2020.	
67.4	d) E-Mail from the Memorial Hall manager asking for the bench to be removed from the Hall and installed outside. AC agreed to take on the task.	AC
67.5	NHS England – response to a request for a doctor's surgery at Langworth. Members noted the report.	
68.0	Planning	
68.1	a) Application 139953, 3 dwellings Barlings Lane. Councillors made no further comments	
68.2	b) Application 140011 Councillors considered the application there were no comments.	
69.0	Vehicle Activated Signs (VAS)	
69.1	Progress report – MH reviewed the situation pointing out there are many areas which would benefit from the installation of a VAS sign. The one site which comes up time and again is the speed of West bound traffic impeding traffic as it turns East out of Barlings Lane. A lengthy discussion took place considering the cost of a VAS sign, the type of sign, the and the siting of the sign. A permanently fixed speed indicator device was suggested. Clerk has invited an LCC officer to meet the councillors to discuss siting and costs. A meeting has been arranged for Monday 14 th October at the Memorial Hall. Members were asked to	

	attend. Clerk to confirm the meeting with LCC and make enquiries about LCC adopting a VAS sign in return for the payment of a commuted sum.	Clerk
70.0	Standing Orders	
70.1	Members were asked to adopt the latest LALC Model Standing Orders. MH proposed that the council accept and adopt the standing orders as proposed. JM seconded the proposal. Vote: all in favour. MH reminded councillors that they must work to standing orders and if during a meeting any councillor feels that standing orders are not being followed, they should raise the matter as a point of order. This is acceptable practice aimed to ensure council work within the rules.	
71.0	County and District Councillor Reports	
71.1	Comments on reports as previously circulated by County Councillor Fleetwood. MH asked; are residents a customer of LCC? And are LCC staff salaries/bonus linked to performance? The reason being is that he raises an issue about flooding which occurs every year and has reported it several times and no action has been taken to resolve the issue. LCC appear to close reports without informing the customer or they send a report via Fix My Street saying "all necessary work has been completed" MH to send a report to Cllr Fleetwood. Cllr Welburn suggested making an official complaint.	MH
72.0	Chairman's Comments	
72.1	Put on agenda for the next meeting: consider funding of a picnic table for the village hall. Place community speed watch on the agenda.	
73.0	Date of Next Meeting	
73.1	Tuesday 5 November 2019	
	Signed as a True Record of the Meeting  Chairman 5 November 2019	

Dates of Next Meetings

Tuesday	5	November	2019	7:30pm	Ordinary meeting
Tuesday	3	December	2019	7:30pm	Ordinary meeting
Tuesday	7	January	2020	7:30pm	Ordinary meeting

Current Account

Date	Description	Money In	Money Out	Balance
20/08/2019	Opening Balance			£2,126.81
05/09/2019	Clerk Expenses August		-39.90	£2,086.91
05/09/2019	LL Advertising - Diamond Glazing	35.00		£2,121.91
05/09/2019	Welton PC Play area inspection 19/77		-20.00	£2,101.91
05/09/2019	Welton PC Play area inspection 19/85		-20.00	£2,081.91
05/09/2019	Langworth Memorial Hall Hire		-145.00	£1,936.91
05/09/2019	Lonsdale Print LL Inv 237246		-114.25	£1,822.66
05/09/2019	Glendale grass cutting Inv 1971		-368.55	£1,454.11
05/09/2019	Glendale grass cutting Inv 1978		-368.55	£1,085.56
05/09/2019	C Rooke Internal Audit		-150.00	£935.56
16/09/2019	S Hall Salary and PAYE September		-633.14	£302.42
17/09/2019	LL Editor - Contractual payment		-166.00	£136.42
19/09/2019	LL Advertising C Armitage	35.00		£171.42
23/09/2019	LL Advertising SF Electrical	30.00		£201.42
	Totals	£100.00	-2,025.39	£201.42

Deposit Account

Date	Description	Money In	Money Out	Balance
	Opening Balance			£36,004.35
09/09/2019	Interest	£1.53		£1.53
	Totals	£1.53	0.00	£36,005.88

Accounts paid requiring approval

05/06/2018	Zurich Insurance	-£374.00
05/07/2019	Welton PC Play area inspection	-£20.00
13/07/2019	Welton PC Play area inspection	-£20.00

Accounts to be passed for payment 1/10/19

a) Clerk Net Pay – October	-466.84
b) Clerk PAYE - October	-166.60
c) Langworth local editor - September Inv 006	-166.00
d) Lonsdale print	-114.25
e) Glendale Grass cutting Inv 2053	-368.55
f) Play Safely RoSPA play area inspection	-90.60
Total to be paid	-£1,372.84

Bank balance after accounts paid	£34,834.46
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Ear Marked Reserves	
Elections reserve	£1,750.72

Budget Report	Budget	Variance	Projection	Money Spent
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Clerks Salary & PAYE	£7,000.00	£3,449.66	£7,000.00	3,550.34
Clerks Tel/utilities	£850.00	£658.00	£850.00	192.00
Play Area inspections	£320.00	£220.00	£320.00	100.00
General Admin expenses WYPF	£1,000.00	£1,000.00	£1,000.00	0.00
Langworth Local. Edit & print	£4,000.00	£2,456.52	£4,000.00	1,543.48
Grass Cutting	£3,750.00	£2,521.52	£3,750.00	1,228.48
Audit	£180.00	-£210.00	£390.00	125.00
Grant expenditure	£1,200.00	£1,200.00	£1,200.00	0.00
Laptop	£0.00	£0.00	£0.00	0.00
Councillors course fees	£100.00	£100.00	£100.00	0.00
Annual subscriptions	£75.00	-£88.54	£163.54	163.54
Room Hire	£300.00	£155.00	£300.00	145.00
Elections	£2,400.00	£2,150.72	£249.28	249.28
Play equipment MAINT	£300.00	-£75.00	£375.00	375.00
Insurance	£400.00	£26.00	£400.00	374.00
Section 137 expenditure	£2,000.00	£2,000.00	£0.00	0.00
Printer Ink	£100.00	£100.00	£100.00	0.00
VAT	£0.00	-£270.72	£500.00	270.72
Totals	£23,975.00	£15,658.16	£20,697.82	£8,316.84

Action Log



Date	Issue & Agreed Action	Action Activity / Updates	Person Dealing	Required Date	Action Began	Action Complete & closed
02/04/19	Application 138904	Request WLDC planning enforcement to review conditions on Barlings Lane caravan park.	Clerk	01/05/19	15/04/19	
02/04/19	Best Kept village competition	Members resolved to enter. Clerk to arrange	Clerk	01/05/19	29/04/19	
02/07/19	Langworth Level Crossing	Report poor alignment to LCC, advised to contact rail track.	Clerk	02/07/19	01/08/19	
02/07/19	Annual return	Forward to auditor, waiting for their report	Clerk	02/07/19	03/07/19	
02/07/19	Highways	Contact LCC Cllr Herriton-Williams for summary of issues discussed. No reply -reminder sent 5/9/19	Clerk	02/07/19	01/08/19	
31/08/19	Yellow Lines Barlings Lane	Ask LCC about progress. On 4/9/19 LCC replied: investigation not started.	Clerk	01/10/19	31/08/19	
03/09/19	Planning applications 139764, 139822, 139797	Post comments on WLDC planning portal	Clerk	04/09/19	04/09/19	04/09/19
03/09/19	Station Hotel	Ask WLDC to take action to tidy the site. WLDC Replied 9/9/19. Not serious enough for enforcement action.	Clerk	01/10/19	09/09/19	09/09/19
03/09/19	Review Action log	Add in tracking date	Clerk	01/10/19	05/09/19	05/09/19
03/09/19	Write to NHS	Request medical facilities/doctors' surgery at Langworth	Clerk	01/10/19	09/09/19	
03/09/19	Highways VAS signs	Procure VAS sign detail and cost from LCC. Req sent, LCC ack on ref 4131170. No response Phoned LCC 23/9/19 - officer assigned but on holiday. Officer Martin Green contacted 1/10/19 and a provisional meeting for 14th October at 2:30pm has been arranged.	Clerk	01/10/19	04/09/19	
03/09/19	Co-option of councillors	Proceed with process, advertise vacancy in LL. Article sent to editor 9/9/19. Sent to printers 18/9/19.	Clerk	01/10/19	09/09/19	18/09/19
03/09/19	Electoral registration	Confirm councillor seats to WLDC		01/10/19	05/09/19	05/09/19
03/09/19	Arrange co-option of a new councillor	Send; Acceptance Declaration and Code of Conduct	Clerk	01/10/19	05/09/19	05/09/19
05/09/19	Website Update	General update & publish revised info for co-option	Clerk	05/09/19	05/09/19	05/09/19
14/10/19	Order poppy wreath	Wreath ordered from British Legion 14/10/19. Delivery 22/10/19	Clerk	10/11/19	14/10/19	