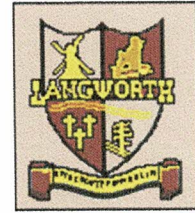


Langworth Group Parish Council

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby



Meeting Minutes 5 March 2019

NAME OF MEETING	Ordinary Meeting of the Council	
LOCATION	Langworth Memorial Hall	
TIME/DURATION	19:30 – 21:45	
Those Present		
Name	Organisation	
Councillor M Herbert (Chairman) (MH)	LGPC	
Councillor S Burnett (SB)	LGPC	
Councillor A Curtis (AC)	LGPC	
Councillor R Waite (RW)	LGPC	
Councillor P Bowser (PB)	LGPC	
Councillor C Buttress (CB)	LGPC	
Councillor H Walker (HW)	LGPC	
Mr Stanley Hall	LGPC Clerk	
Jo Ray (JR)	LCC Pension fund	
LCC Councillor I Fleetwood	LCC	
WLDC Councillor A Welburn (part)	WLDC	
WLDC Councillor M Palmer (part)	WLDC	
Two members of the public		
Item	Agenda Item	Action
172	OPEN FORUM	
172.1	A member of the public asked if information regarding planning application 138904 could be circulated to members of the council. The information supported the view that the applicant has had disregarded previous planning application conditions for example Tree planting has not been done, lighting is excessive and the number of caravans on site has exceed what is stated in the relevant application(s). Councillors noted the comments.	
173	APOLOGIES FOR ABSENCE	
173.1	None	
174	DECLARATIONS OF INTERESTS	
174.1	None	
175	TO CONFIRM THE MINUTES OF THE MEETING HELD ON 15 JANUARY 2019	
175.1	The minutes of the meeting held on 5 February 2019 January were signed by the chairman as being a true record of the meeting. Proposed by Councillor Buttress and seconded by Councillor Burnett. All in favour. Clerk to publish on website.	Clerk
176	CLERKS REPORT	
176.1	a) Action log – Update, two outstanding actions are: 1) Joiner to repair play area benches, three quotes have been requested but no one has offered to do the work. Clerk to progress.	Clerk

2) LCC pension fund, query cost of actuary services. (as item 176c below)

b) **Financial report** below was read by the clerk.

Langworth Group Parish Council Lloyds Bank	Agenda Item
Opening Bank Balance 1 February 2019	£20,765.56

Accounts paid		
14/02/2019	Clerks Salary – February	-454.27
14/02/2019	PAYE - February	-£113.57
06/02/2019	Expenses - January	-£33.30
	Total paid	-£601.14

Income		
05/02/2019	LCC Grass cutting contribution	296.60
	Total income	£296.60

Closing Bank Balance 28 February 2019	£20,461.02
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Accounts to be passed for payment		
	Expenses – February	-33.30
	Clerk Salary – March	-454.27
	Langworth Memorial Hall - room hire & play area lease	-185.00
	PAYE – March	-113.57
	Total to be paid	-£786.14

Total unpaid-uncleared	£0.00
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Bank balance after accounts paid	£19,674.88
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Ear Marked Reserves			
Bus shelter PC contribution			£482.00
Elections reserve			£2,000.00
Total Reserves			£2,482.00


Since the bus shelter installation is complete Members resolved to take the £482.00 residue out of the ear marked reserves.

c) **WYPF** Jo Ray from Lincolnshire County Council (LCC) Pensions team attended the meeting to answer questions regarding actuary fees and the cessation process. Jo pointed out that Langworth Group Parish Council (LGPC) are dealing with the Lincolnshire Pension Fund (LPF) and not the West Yorkshire Pension Fund (WYPF). WYPF are the scheme administrators.

Jo summarised some of the Local Government Pension Scheme (LGPS) scheme regulations; LGPC is the designating body and at some time in the past will have resolved to have an employee admitted to the LPF.

	<p>Since LGPC no longer has an employee in the Fund, the LGPS scheme regulations require the appointment of an Actuary, to calculate a cessation value. LGPC must use LPF's actuary service.</p> <p>The Actuary bases the value based on facts and assumptions made about LGPC former employees, those being; the contributions made by the employer and employee, the employee's length of service, time elapsed before benefits are due to be paid and how long the benefits will be paid for. If there are surplus funds this is paid back to the employer. If there is a deficit the employer has to make it up and LGPC will be invoiced.</p> <p>The standard cost for the actuarial services is £2,500.00. This is reduced to £750.00 for LGPC. The Actuary fees are in line with industry standards. The fee is not negotiable and actuarial services cannot be sought elsewhere.</p> <p>MH questioned the work content; it seems a large fee for a small amount of work? JR responded; the LGPS scheme regulations require the appointment of an Actuary and when appointed a fee schedule is agreed covering all the services to be provided.</p> <p>When asked; how much will the cessation value be? JR said in view of the many variables it was not possible to provide an estimate for any particular case.</p> <p>The scheme regulations allow a three-year deferment from when the employee left the scheme. In this instance there is an opportunity to defer the case until August 2020.</p> <p>Members voted to defer the matter until August 2020. Proposed; PB, Seconded SB. Unanimous. Clerk to e-mail JR to officially inform of the decision.</p> <p>d) Langworth Local A report was read by the clerk a copy of which is appended below. CB said the delivery network remains in place and AC offered to help with delivery in the Barlings Lane area. CB agreed to have the 280 copies delivered to his home for distribution.</p> <p>Members agreed to appoint Lonsdale Solutions to print and deliver the magazines to one address in Langworth. Print to be 20 pages, Front and back colour and gloss, inner pages gloss B/W. (Item "c" in the report) for the sum of £1,120.00.</p> <p>Clerk to place an order for the sum of £1,120.00. Proposed SB seconded PB, unanimous.</p> <p>Members agreed to the scale of charges as listed in the report, Proposed SB seconded JM, unanimous. Clerk to inform the editor.</p> <p>e) Grass cutting tenders; Three tenders have been sought, a tender evaluation is appended to these minutes. Clerk to appoint Glendale for the sum of £3071.20 for the 2019 season.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>177</p>	<p>HIGHWAYS</p>	
<p>177.1</p>	<p>a) Vehicle actuated signs (VAS).</p> <p>The type and location of VAS signs were discussed. One member was not impressed by VAS signs, others members supported the initiative. AC said he has discussed the merit of VAS signs with Ian Swallow of the LRSP. Costs are variable depending on whether the signs are fixed in one place or are of the type that can be moved around.</p> <p>Clerk pointed out there is a sum of £2,000.00 set aside in next years budget for projects. If there is no election called this may free up the election reserves of £2,400.</p> <p>Clerk to find out the cost of fixed and mobile VAS signs and ask LRSP for case studies on the effectiveness of VAS signs.</p> <p>b) Barlings Lane Junction with A158</p>	<p>Clerk</p>

177.2	Clerk to e-mail LRSP and ask for a site meeting to discuss what can be done to improved road safety at this junction.	Clerk
178	PERIODIC REVIEW OF LGPC POLICIES	
178.1	Clerk to send copies of LGPC policies to Members to provide an opportunity for their review.	All Cllr's
179	HR WORKING PARTY	
179.1	SB and PB volunteered as working party to carry out staff appraisal and report to the council. MH pointed out there is a training course available. Clerk to arrange an appraisal date within three months.	Clerk
180	APPROVAL OF ACCOUNTS FOR PAYMENT	
180.1	Payments as listed in the financial report were approved by the council. Proposed SB seconded PB, unanimous. Clerk to make the payments accounts.	Clerk
181	PLANNING	
181.1	<p>Application 138904 – to remove condition 5 of a previous application made in 1992. The application was for the use of the land as touring caravan park and children's play and sports area.</p> <p>This application was discussed at the meeting held on 5th February 2019. Following the meeting comments were sent to WLDC who has subsequently published them as information as comments regarding the planning application on the WLDC planning application.</p> <p>Also, WLDC were asked to extend the consultation period and invited to a public meeting to be arranged by LGPC. Subsequently WLDC extended the consultation period until 15th march and declined to attend a public meeting. A public meeting was not held because without WLDC present to answer questions it would be of little or no value.</p> <p>The Parish Council to send the following comment to WLDC;</p> <p><i>“Langworth Group Parish Council believe that condition 5 applies to the whole site. A later planning application (128354) for 27 holiday chalets was permitted, however this application was only for a portion of the site. A far as LGPC are concerned condition 5 still applies to the rest of the site and there appears to be no good reason to change that and have the condition 5 removed”.</i></p> <p>Proposed AW seconded AC, unanimous.</p> <p>A second motion to oppose the application was not carried as abstentions prevented a vote being taken.</p> <p>Clerk to circulate e-mail received from WLDC.</p>	Clerk
182	CORRESPONDENCE	
182.1	E-mail received from LCC Councillor Davies which explained the options for reporting highways defects. Cllr Davies also made an offer to meet parish councillors with a highways officer. Clerk, through Cllr Fleetwood, to invite Cllr Davies to a parish council meeting on a date to be arranged after the May elections.	Clerk
182.2	E-mail received from LCC regarding Traffic Regulation orders which outlines a revised process. In future LCC will only accept a request for a TRO from a member of the public after it has been approved by the parish council.	
183	COUNTY COUNCILLOR AND DISTRICT COUNCILLORS REPORTS	
183.1	CF reminded councillors the Bardney Bridge closure traffic diversions.	
183.2	AW pointed out WLDC has funds available for planting of bulbs in verges. Councillors voted in favour of taking up this offer. Clerk to e-mail Cllr Welburn with a formal request.	Clerk

184	CHAIRMAN'S COMMENTS						
184.1	Clerk asked to send each councillor their electoral role number to enter on their election nomination form.						Clerk
184.2	Councillors and members of the public were thanked for attending.						
185	DATES OF NEXT MEETINGS						
	Tuesday	2	April	2019	7:30pm	Ordinary meeting	
	Thursday	2	May	2019	7am-10pm	Local council elections	
	Tuesday	7	May	2019	7:30pm	Annual meeting - Chairman election	
	Tuesday	4	June	2019	7:30pm	Annual parish meeting	
	Tuesday	2	July	2019	7:30pm	Ordinary meeting	
	Tuesday	3	September	2019	7:30pm	Ordinary meeting	
	Tuesday	1	October	2019	7:30pm	Ordinary meeting	
	Tuesday	5	November	2019	7:30pm	Ordinary meeting	
	Tuesday	3	December	2019	7:30pm	Ordinary meeting	
	Tuesday	7	January	2020	7:30pm	Ordinary meeting	
SIGNED AS A TRUE RECORD OF THE MEETING							
							
..... Chairman 2 April 2019							

APPENDIX 1

LANGWORTH LOCAL REPORT

The new editor start date was officially 1 March 2019 to date the editor has attended a one-day training course on the subject of MS publisher. Work has started on reviewing the scope of the LL, contacting printers for estimates, installing anti-virus software on the LL laptop, set up a new e-mail address and general familiarisation of the task ahead.

New e-mail address: To be published on website and FB langwortheditor@gmail.com

Basics

- 1) A twenty-sided A5 size booklet to be produced. Plain black and white or glossy with coloured cover.
- 2) 10 issues per year, printed monthly except for August and December
- 3) 280 copies delivered to a single point in Langworth
- 4) Papers and news articles need to be provided. Clerk will write LGPC news item.
- 5) Articles and advertising inserted subject to space

Distribution

Printer to deliver 280 copies to a single address at Langworth. Distribution from there needs to be arranged.

Suggested Scale of Charges for Advertisers

2019/20

	1 Edition	5 editions	10 editions
Full page	£10.00	£30.00	£50.00
Three quarter pages	£7.00	£28.00	£45.00
Half page	£5.00	£15.00	£40.00
Quarter page	£3.00	£10.00	£35.00

PRINTING; tendered prices

Lonsdale Print

	Cost/ edition	Annual cost
a) 20 pages	£88.10	£881.00
b) 24 pages	£93.00	£930.00
c) 20 pages front & back colour/gloss, inner pages gloss/BW	£112.00	£1,120.00

Imprint

d) 20 pages front & back colour/gloss, inner pages gloss/BW	£200.00	£2,000.00
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Pelican trust

e) 20 pages gloss, full colour cover	£130.00	£1,300.00
f) 24 Pages gloss, full colour cover	£140.00	£1,400.00
g) 20 Pages gloss full colour throughout	£296.00	£2,960.00
h) 24 Pages gloss full colour throughout	£345.00	£3,450.00

Printers

Lonsdale Solutions were the former printers based in Wellingborough Northamptonshire.

The Pelican Trust Lincoln based printers – do work for Fiskerton PC

Imprint National firm, branch in Lincoln - print similar magazines for other parishes.

APPENDIX 2

Langworth Group parish council

2019 Grass Cutting

Tender Evaluation

10 cuts/year

a) Glendale	£3,071.20
b) Continental Landscapes	£3,449.20
c) Greenfield Landscapes	No tender received

Officer recommendation;
Accept quotation from Glendale

Proposed

Seconded

Minute number: 176 e

05-Mar-19