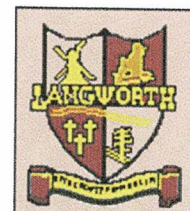


Langworth Group Parish Council

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby



Meeting Minutes 2 April 2019

NAME OF MEETING	Ordinary Meeting of the Council	
LOCATION	Langworth Memorial Hall	
TIME/DURATION	19:30 – 21:45	
Those Present		
Name	Organisation	
Councillor M Herbert (Chairman) (MH)	LGPC	
Councillor S Burnett (SB)	LGPC	
Councillor A Curtis (AC)	LGPC	
Councillor R Waite (RW)	LGPC	
Councillor P Bowser (PB)	LGPC	
Councillor C Buttress (CB)	LGPC	
Councillor H Walker (HW)	LGPC	
Mr Stanley Hall	LGPC Clerk	
Councillor I Fleetwood	LCC	
Councillor M Palmer (part)	WLDC	
Councillor C Darcel	WLDC	
Three members of the public		
Item	Agenda Item	Action
1	OPEN FORUM	
1.1	A member of the public raised concerns about the condition of highways, the level of council tax and queried what has happened to the elections reserve fund? MH replied that since these matters are not on the agenda, they cannot be discussed at this meeting however, if there are any specific points the member of the public wishes to raise please inform the clerk and the item will be considered for inclusion on a future agenda. The member questioned whether this period is an open forum or not. HW said that members of the public should be allowed to speak on any subject at the open forum. MH agreed to discuss the matter further in closed session after the meeting.	
2	APOLOGIES FOR ABSENCE	
2.1	Councillor A Welburn	
3	DECLARATIONS OF INTERESTS	
3.1	None	
4	TO CONFIRM THE MINUTES OF THE MEETING HELD ON 5 MARCH 2019	
4.1	HW said: since the minutes had only been circulated to members on the evening before the meeting there was insufficient time to read through them. The minutes of the meeting held on 5 March 2019 were signed by the chairman as being a true record of the meeting. Proposed by Councillor Buttress and seconded by Councillor Burnett. All in favour. Minutes to be published on the website.	Clerk

5 CLERKS REPORT

5.1 a) **Action log update**– Update, three outstanding actions are:

- 1) Joiner to repair play area benches, three quotes have been requested but no one has offered to do the work. Clerk to progress.
- 2) Prepare accounts for audit.
- 3) Reclaim VAT. Reclaim form has been submitted to HMRC.

Clerk

Clerk

Clerk

The clerk asked members if they know anyone who will repair the bench to pass on their contact details.

All

b) Un- audited financial report

The report below was circulated and read by the clerk.

Financial Report		1 April 2018 to 31 March 2019	
Expenditure	2017 -18	2018-19	2018 -19
Item	Outturn	Budget	Actual
Clerks Salary	7,744.56	6,720.00	6,813.78
Clerks Tel/utilities	1,233.37	480.00	836.09
Play Area inspections	273.50	310.00	213.50
General expenses	574.33	700.00	54.00
Langworth Local	1,324.22	2,000.00	792.44
Grass Cutting	2,456.96	4,000.00	2,732.67
Audit	140.00	300.00	40.00
Grants awarded	0.00	700.00	185.00
Laptop	116.80	0.00	1,599.01
Training course fees	48.00	150.00	17.00
Annual subscriptions	351.55	215.00	70.00
Room Hire	325.00	300.00	275.00
Elections (Reserve)	0.00	2,000.00	0.00
Play equipment Maintenance	0.00	0.00	0.00
Insurance	319.04	530.00	371.73
Section 137 expenditure	89.66	3,000.00	5,168.00
Printer ink	22.40	45.00	10.00
VAT	-524.84	0.00	1,849.81
Parish Plan (reserve)	0.00	500.00	0.00
Totals	£14,494.55	£21,950.00	£21,028.03
Income			
Brought fwd from 2017/18		14,875.71	
Precept		22,000.00	
Bus shelter grant WLDC		3,050.00	
Projector grant WLDC		300.00	
LCC Grass cutting contribution		296.60	
LL Advertising income		90.00	
Total income		£40,612.31	
Income less expenditure		£19,584.28	
Bank Balance at 31/3/19		£19,584.28	
Petty Cash		£35.00	

Fund to carry forward to 2019-20

£19,619.28

c) Accounts for payment

Accounts for payment as indicated in the list below were approved my Members.

1. Expenses for March 2019

a) Office Utilities Internet	22.50
b) 28/3/19 Post meeting notices 12 miles @ 45p/mile	5.40
Expenses This Month	£27.90

2. Payments for approval - April 2nd meeting

a) Clerk Net Pay April	466.77
b) Clerk PAYE April	116.67
c) LALC subscription	163.54
d) Langworth local editor April	166.00
e) Lonsdale Print April edition of LL	106.95
f) Welton PC - play area inspection	20.00
Payments This Month	£1,039.93
Grand Total: Expenses + Payments	£1,067.83

3. Payments Approval Minute Number: 5 c

Proposed by: S Burnett

Seconded by: P Bowser

Vote: Unanimous

d) Langworth Local (LL)

The clerks report was verbal:

Members will be aware that the Langworth Local has been delivered to all houses in the area. Thanks go to the editor and councillor Buttress for coordinating delivery.

This first publication by the new editor consisted of 16 pages. There was insufficient material to fill the four additional pages that would make the magazine up to 20 pages.

The advertising has and continues to be reviewed. There were some advertisers who had previously paid for adverts but, because when the LL was out of circulation, the adverts were not published. This is being addressed by putting their advertisements into this "first edition" and future editions free of charge until the advertisers have received the service they have paid for. Some new advertising has been sold to the value of £90:00.

An outstanding action is to publish the magazine on the website.

Clerk

6 HIGHWAYS

6.1 LCC Councillor R Davies has offered to meet parish councillors on Tuesday 11th June 2019. Clerk to confirm the date with Councillor Davies's secretary.

a) Vehicle actuated signs (VAS).

Following up actions from the previous meeting the clerk has received an email from The Lincolnshire Road Safety Partnership (LRSP) with indicative prices for battery removeable Vehicle Activated Signs (VAS) signs.

Fixed to a street light and mains powered: £5,000


Mobile battery Powered £1,700

Alternative quote from TWM supply only: £1500 - £2,400 depending on type.

There was some discussion about the siting, the effectiveness and the vulnerability of VAS signs to theft or vandalism. It was suggested that the LRSP may be able to recommend a suitable site(s). CB commented that maintenance of battery powered VAS signs may be a future problem since someone has to physically install battery powered signs on their bracket

Clerk

	<p>and remove them each time the batteries need charging. CB also informed the meeting that a maintenance plan will also add cost to VAS installations.</p> <p>HW raised a concern that the e-mail from LRSP had not been circulated prior to the meeting and the presentation of detailed information at a meeting did not allow time for articles to be read and understood.</p> <p>It was resolved the Clerk should write an article for the Langworth Local to explain the VAS proposal, the indicative cost and seek the views and comments of local people in the parish and whether they feel the installation of a VAS sign(s) would be beneficial.</p> <p>Proposed PB seconded JM, Vote unanimous.</p> <p>b) Barlings Lane Junction with A158.</p> <p>LRSP notified that during the last five years there has been two slight injury accidents at this junction. There have also been many more non-injury accidents which have not been reported to the police and have not been entered into official accident records. It is therefore unlikely that funding for improvements could be found from the LRSP budget. However, they did point out that it would be useful to visit the site and invite the area highways manager to discuss the situation. Clerk to arrange a meeting date.</p>	<p>Clerk</p> <p>Clerk</p>								
<p>7</p>	<p>PERIODIC REVIEW OF LGPC POLICIES</p>									
<p>7.1</p>	<p>The following policies were reviewed by councillors.</p> <table border="1" data-bbox="185 857 757 1193"> <tr><td>Complaints Procedure</td></tr> <tr><td>Disciplinary procedure and policy</td></tr> <tr><td>Expenses policy</td></tr> <tr><td>Fly posting policy</td></tr> <tr><td>Grievance procedure and policy</td></tr> <tr><td>Lone working policy and procedure</td></tr> <tr><td>Media Policy</td></tr> <tr><td>WLDC Code of conduct (adopted by LGPC)</td></tr> </table> <p>Some minor amendments were approved. Members unanimously agreed to accept the policy changes. Clerk to update the reviewed policies and forward copies of LGPC policies that have yet to be reviewed to Members: to provide an opportunity for their review.</p>	Complaints Procedure	Disciplinary procedure and policy	Expenses policy	Fly posting policy	Grievance procedure and policy	Lone working policy and procedure	Media Policy	WLDC Code of conduct (adopted by LGPC)	<p>Clerk All Cllr's</p>
Complaints Procedure										
Disciplinary procedure and policy										
Expenses policy										
Fly posting policy										
Grievance procedure and policy										
Lone working policy and procedure										
Media Policy										
WLDC Code of conduct (adopted by LGPC)										
<p>8.</p>	<p>PLANNING</p>									
<p>8.1</p>	<p>a) Application 138904 – to remove condition 5 of a previous application made in 1992. An e-mail has been received from WLDC stating what planning condition are applicable to this site. There has been concerns from the public about breeches of previous planning applications such as culverts, playground, tree planting, types of residency. Other issues include roads schemes, positions of caravans etcetra.</p> <p>WLDC case officer came back with some general concerns which did not really address the concerns of residents and did not conclusively detail the planning conditions that are in place. For example; where a planning condition requires the developer to provide a lighting scheme for approval before work starts, LGPC are not informed whether such a condition has been fulfilled and it does not appear on the planning portal. Therefore, LGPC do not know if the developer has fulfilled that condition or whether it was approved by WLDC.</p> <p>MH suggested the matter should be put to the WLDC planning enforcement team and ask for the limitations and the elements within each planning application have been fulfilled or, LGPC may wish to see the information that has been provided by the developer and the document whereby WLDC approved the developers scheme.</p> <p>Councillors were asked for their comments. Do councillors wish to requests additional information form the WLDC case officer or, do they wish the ask WLDC planning enforcement to investigate?</p>	<p>Clerk</p>								

	<p>HW pointed out, the application was withdrawn by the applicant today and queried; have planning conditions been breached as a matter of fact or is it opinion? MH replied there are facts to support that previous planning conditions for this site have been breached over a period of time.</p> <p>A proposed the matter should be put to planning enforcement and if the developer has complied with previous condition's they should have no concerns. Seconded JM, Vote unanimous.</p> <p>b) Application 139189 – to vary condition 3 of planning permission 134017 granted 12 August 2016. After discussing the application and listening to advice from the WLDC and LCC councillors present, it was resolved that the parish council should ask WLDC to refuse the application for the variation of condition 3 of planning permission 134017 granted 12 August 2016 as there is a need for highway passing places. Proposed CB, seconded PB vote unanimous. Clerk to pass the comment to WLDC.</p> <p>c) Application 139225 – Garage, workshop and sunroom extension at Stainton by Langworth. After giving their views councillors resolved to support the application. Vote 3 in favour, 1 against, 2 abstentions. Clerk to inform WLDC.</p>	Clerk
		Clerk
9.	FACEBOOK REPORTS	
9.1	Strawberry Fields Fishing Lakes – request for information Members were informed that following a tree that had had fallen in high winds the site has been cleared of most of the remaining trees have damaged root structures and were fragile. Clerk to write. Mike Reed at LCC highways to ask what is planned for the site. Proposed MH seconded SB, vote unanimous.	Clerk
9.2	WLDC councillor advised: If the George Hotel have CCTV evidence of dog fouling near their premises it can be send to WLDC who have enforcement powers they can use.	
9.3	Request received for some signs asking people not to dispose of their litter in verges. Proposed AC seconded by SB, vote unanimous. Clerk to contact WLDC if some signs can be erected.	Clerk
10.	CPRE BEST KEPT VILLAGE COMPETITION	
10.1	Members resolved to enter the competition. Proposed CB, seconded SB, vote unanimous. Clerk to procure forms and enter.	Clerk
11	COUNTY COUNCILLOR AND DISTRICT COUNCILLORS REPORTS	
11.1	CF reminded councillors the Bardney Bridge closure and traffic diversions. Bottom road at Fiskerton is closed for by-pass works.	
11.2	CD reported a discussion with a resident who wants the road sweeping, more dog bins and litter bins. The residents main concern was litter at the lay-by on Scothern Lane. CD reported that WLDC officers are taking action and will send an e-mail request to LGPC.	
12.	CHAIRMAN'S COMMENTS	
12.1	The chairman thanked visitors for their attendance and requested members stay behind after the meeting to discuss the point raised by HW in item 1.1 Members agreed to change the wording of the open forum to encourage people to inform the council of any issue and not just those that appear on the agenda.	
13	DATES OF NEXT MEETING	
13.1	Tuesday 7 th May 2019 – Annual meeting of the Parish Council – Election of Chairman	
14.	SIGNED AS A TRUE RECORD OF THE MEETING	
	 Chairman 30 th April 2019	

Tuesday	2	May	2019		Local elections
Tuesday	7	May	2019	7:30pm	Annual meeting – election of chairman
Tuesday	4	June	2019	7:30pm	Annual parish meeting
Tuesday	2	July	2019	7:30pm	Ordinary meeting
Tuesday	3	September	2019	7:30pm	Ordinary meeting
Tuesday	1	October	2019	7:30pm	Ordinary meeting
Tuesday	5	November	2019	7:30pm	Ordinary meeting
Tuesday	3	December	2019	7:30pm	Ordinary meeting
Tuesday	7	January	2020	7:30pm	Ordinary meeting