



LANGWORTH GROUP PARISH COUNCIL

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby

Minutes of the Langworth Group Parish Council Extraordinary Meeting held on Tuesday 28th of November 2017 in the Memorial Hall, Langworth

PRESENT: Chairlady Y Green, Vice–Chairman M Herbert, Councillors’ Mr C Buttress, Mrs C King, Mrs S Burnett, Mrs H Walker, Mr P Bowser, Mr J Machin
Parish Clerk Mr Stan Hall.

129 17/18 THE MEETING was convened to allow sufficient time for Members of the council consider a response to comments about the 2016/17 Annual Return made by the external auditor. To set a budget, for 2018/19 and to decide on a level of precept for 2018/19.

130 17/18 RESOLUTION TO MOVE INTO CLOSED SESSION No members of the public attended the meeting and no resolution was passed.

131 17/18 APOLOGIES: None

132 17/18 DECLARATIONS OF INTEREST - Councillors and Buttress declared they are trustees of the Langworth Memorial Hall.

133 17/18 ANNUAL RETURN AUDIT CONSIDERATIONS The external auditors report raised issues with regard to accounting procedures that need to be addressed by the parish council. The clerk read out the report and suggested that in order to comply they should adopt the following process.

1. Itemise the councils overheads including: salaries, insurance, meeting room hire etcetera.
2. Itemise the maintenance activities including: grass cutting, play area inspections etcetera.
3. Itemise what capital projects they wish to deliver during the year 2018-19.
4. Each item may then costed out to estimate a budget requirement.

134 17/18 The clerk presented a series of spread sheets showing the 2016/17 outturn, the expenditure to date during 2017/18 an estimate of what the total spend is likely to be by 31 March 2018 and a spread sheet of budget options for 2018/19. Copies appended herewith.

135 17/18 Members listed the capital projects they wish to deliver during 2018/19 as follows:

Project	Estimated Cost		Voting		
			Proposed	Seconded	Result
Stainton bus shelter	3,000.00	WLDC Match grant funding	SB	PB	All in favour
Power point projector	300.00	PC use	SB	PB	All in favour
Lych Gate contribution	1,000.00	Grant Contribution	YG	PB	All in favour
Restore grass cutting to frequency	200.00	Reduce complaints	YG	CK	All in favour
Hedge cutting - Memorial Hall	200.00	Hall to ask to PC for a grant			No vote
Community speed watch	2,500.00	Traffic calming with LCC	SB	MH	6 favour
Total	7,200.00				CB, CK Against

136 17/18 The total revenue costs plus the capital costs were estimated and members discussed how they can be funded. From precept or reserves or a blend of both.

137 17/18 **PRECEPT** The "WLDC Parish Council Tax Base Model" calculator was displayed on an overhead projector. Members considered the level of precept required to fund the proposed revenue and capital projects.

YG said that the provision of LCC services has diminished and in order to maintain and improve village life and amenities it is necessary to procure adequate funding through the precept. Otherwise the condition of footpaths, verges, hedges would continue to deteriorate and traffic calming would not take place.

Following due consideration a precept estimate was proposed at £20,000 proposed by PB and seconded by JM.

An amendment for a precept of £17,531 was proposed by CB and seconded by HW was defeated.

A second amendment by for a precept of £22,000 proposed by SB and seconded by MH was carried five for the motion and three against with CB, HW and CK voting against.

The precept estimate for the year 1 April 2018 to 31 March 2019 is therefore set at £22,000. Clerk to return the estimate to WLDC.

138 17/18 **COMMENTS FROM CHAIRLADY** The resignation letter from Miss A Gould was read to Members.

A second letter for despatch to the Old Post Office requesting removal of the old PO sign was also read to Members

The Chairlady thanked everyone for their contribution to the meeting.

Date of next Parish Council meeting Tuesday 5th December 2017 at 7.30pm

Signed as a true record of the meeting ..*Sybil Green*..... Chairlady

Date 5 December 2017

APPENDIX

	Actual	2017-18 Budget/Actual/Est Outturn			2018 -19 Budget Options			
Year	2016-17	2017-18	2017-18	2017-18	2018-19	2018-19	2018-19	2018-19
Precept	16,617.00			15,424.30	14,600.00	15,424.30	17,091.00	22,000.00
Budget Heading	Actual	Actual	Spend to 30-Sep- 17	Year End Projection	2018-19 Austerity	2018-19 No increase	2018-19 Steady	2018-19 Growth
	Spend	Budget						
Clerk Salaries	10,201.26	8,083.00	5,458.64	8,847.00	4,900.00	4,900.00	4,900.00	4,900.00
Superannuation PAYE	0.00	2,126.00	872.94	872.94	0.00	0.00	0.00	0.00
Clerk utilities	747.06	1,500.00	431.70	600.00	480.00	480.00	500.00	500.00
Play area inspections	144.72	240.00	213.50	240.00	260.00	260.00	260.00	260.00
Admin & general exp's	388.70	780.00	414.33	700.00	550.00	450.00	700.00	700.00
Langworth Local Grass cutting	712.60	800.00	638.15	1,280.00	1200.00	1200.00	1,200.00	1350.00
Audit	2,673.81	2,397.00	2,097.41	2,800.00	2200.00	2600.00	3,000.00	4000.00
Grants Awarded(repaid)	200.00	220.00	140.00	140.00	200.00	200.00	200.00	200.00
Chairmans allowance	3,075.00	0.00	0.00	20.00	0.00	0.00	0.00	0.00
Laptop/software	36.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grant expended	0.00	0.00	0.00	0.00	0.00	0.00	700.00	700.00
Councillors course fees	0.00	95.00	96.80	112.80	0.00	0.00	0.00	0.00
Training	0.00	100.00	0.00	0.00	0.00	0.00	100.00	150.00
Subscriptions	308.00	160.00	48.00	96.00	0.00	0.00	100.00	150.00
Elections 2 May 2019	0.00	210.00	160.56	160.56	210.00	210.00	210.00	210.00
Room hire	0.00	388.00	0.00	0.00	2000.00	2000.00	2,000.00	2000.00
Play area equip'mt Insp'n	383.00	205.00	140.00	280.00	300.00	300.00	300.00	300.00
Play area lease	73.50	90.00	76.50	76.50	77.00	77.00	77.00	77.00
Insurance	0.00	70.00	0.00	70.00	70.00	70.00	70.00	70.00
Parish Plan	286.71	350.00	319.04	319.04	360.00	360.00	360.00	530.00
Section 137	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Printer Ink	20.00	0.00	0.00	0.00	550.00	1022.00	1,559.00	4387.00
WLDC Support Grant	0.00	100.00	22.40	44.80	45.00	45.00	45.00	45.00
Grants income	-5,202.00		-367.00	-367.00	-100.00	-100.00	-100.00	-100.00
Total	14,248.36	17,914.00	10,762.97	16,945.44	14,652.00	15,424.00	17,531.00	21,340.00