



LANGWORTH GROUP PARISH COUNCIL

Serving the grouped parishes of Barlings, Newball, Stainton by Langworth and Reasby

Minutes of the Langworth Group Parish Council Meeting held on Tuesday 7th of November 2017 in the Memorial Hall, Langworth

PRESENT: Chairlady Y Green, Vice-Chairman M Herbert, Councillors' Mr C Buttress, Miss A Gould, Mrs C King, Mrs S Burnett, Mrs H Walker, Mr P Bowser, Mr Machin

District Councillors M Palmer and A Welburn, County Councillor I Fleetwood

Parish Clerk Mr Stan Hall.

110 17/18 PUBLIC FORUM

5 members of the public in attendance

Chairlady welcomed members of the public to the meeting.

A group of people from Stainton came to support for proposals for the erection a bus shelter on Stainton Lane. Six or Seven school children regularly used the bus stop and by succession this is likely to continue for an estimated ten years. A parent said; "at a recent community gathering other families supported the proposal and their children have committed to looking after the shelter once it is installed"

Cllr P Bowser has agreed to having the existing hedge cut back and for the shelter to encroach onto his land.

Cllr Gould has been unable to identify a grant funding stream.

A resident advised that Grant White of WLDC may be able to arrange a grant toward the cost.

111 17/18 APOLOGIES

None

112 17/18 DECLARATIONS OF INTEREST - Cllr Bowser asked members to note his interest as owner of the land at the proposed bus shelter site at Stainton.

113 17/18 MINUTES OF PREVIOUS MEETING

Subject to two minor amendments the minutes of the meeting of the Parish Council held on 3rd October 2017 were agreed by PC as a true record of the meeting. Proposed by Cllr Burnett seconded by Cllr Buttress.

114 17/18 PLANNING

a) Application: **136756** Proposal: Planning application for Erection of an additional dwelling.
Location: Land adjacent The Lilac Cottage Barlings Lane Langworth Lincoln LN3 5DA.

Planning permission has been refused.

115 17/18 POLICE MATTERS - REPORT OF LOCAL INCIDENTS

PCSO Parker was invited to the meeting. It was mooted that Police resources only permit attendance at every third PC meeting.

116 17/18 COUNTY COUNCILLOR AND DISTRICT COUNCILLOR'S REPORTS

A reports by D/Cllrs' Welburn & Palmer (Appendix 1) had been sent to Cllrs prior to the meeting, Cllrs had no questions relating to the report.

County Councillor I Fleetwood said he has carried out a night time tour of his constituency area. No street lights were out but he did find 46 in other areas that were out. LCC are working to repair them. Cllr Gould said that some items in IF reports are out of date, or the event has passed before the next Langworth Local is published. IF said if they are no longer relevant or of date; omit them. Chairlady to mention to Maxine.

117 17/18 REPORTS & CORRESPONDANCE

- a) The Annual Return report - Grant Thornton - Deferred
- b) Chair lady proposed a special meeting should be held to decide the budget, precept and response to comments made by the external auditor. Date proposed Tuesday 28th November at the Memorial Hall. 7:00pm. Clerk to confirm booking and issue meeting notice.
- c) Broken bus timetable case has been reported.
- d) Post office sign – does not belong post office counters. It is privately owned, is on private land and has an electricity supply.
- e) School admissions policy consultation, clerk to arrange wider circulation on Facebook and the council's website.

118 17/18 SOCIAL MEDIA FACEBOOK PAGE

Cllr Walker updated the council. A report regarding speeding traffic was posted on Facebook. In the past the Community speed watch has assessed the area and deemed "no action required" Cllrs Buttress said the PC cannot do anything about speeding. It is a matter for the police.

119 17/18 LALC PASSWORD: Councillors Gould and Walker wish to visit the LALC website to view the information thereon. **Action:** Clerk to clarify with LALC; Are individual PC members allowed to access the site?

120 17/18 MAINTENANCE OF DEFIBRILLATOR: Periodic checks have been done by Cllr Buttress. Cllr Buttress said he will deal with future inspections.

121 17/18 SOCIAL MEDIA POLICY Clerk to forward a copy of the policy to Members prior to the next meeting.

122 17/18 ARCHIVE OF PAPER RECORDS Clerk and chair to meet and go through the paper records with a view to empty and remove the filing cabinet at the Memorial Hall. CLLR King offered to deliver any documents that require storage to Lincolnshire Archives.

123 17/18 MEMORIAL HALL GROUNDS BENCHES Clerk to get cost estimates for replacement composite benches and put on the agenda for the December meeting.

124 17/18 LANGWORTH LOCAL EDITING Advert to be placed in the Langworth Local to seek applications for the position of editor. Remuneration to be agreed. - Clerk

125 17/18 STANTON BY LANGWORTH BUS SHELTER: Four quotations were received. Agreed to accept the lowest quote in the sum of £3,200 for a wooden shelter from B Knight and Sons. Proposed CLLR Burnett, seconded Cllr Bowser. All in favour.

Cllr Herbert suggested; taking into account safety implications separate quotes should be obtained for a concrete base from competent firms. Clerk to apply for a WLDC grant from their access to transport fund.

126 17/18 FINANCE

a) **Annual Return** – Grant Thornton. Discussion regarding the report Recommendations. To be discussed during an extraordinary meeting TBA.

b) **On –line banking** - Clerk has procured information from the council's authorised signatories and will begin the process of transferring the council's bank account to Lloyds PLC.

c) **Accounts for payment** –

- **Glendale Countryside** (Grass Cutting) – **£359.50**
- **Expenses S Hall** (phone, utilities & 20 miles at 45p/mile – **31.50**
- **Incidental expenses** - **£6.74**
- **Clerks Salary** (Stan Hall November) - **£544.28**
- **Daffodil bulbs** - **£15.69**
- **RBL donation** - **£20.00**
- **Play equipment check** - **£20.00**

Total accounts for payment: £997.76

Accepted by the PC, proposed by Cllr Burnett seconded by Cllr Buttress

Action: Members to consider projects for 2018/19.

127 17/18 ACTION LOG REVIEW - The action log was reviewed by Cllr Herbert.

1. Cllr King gave a copy of the emergency plan to the clerk. Clerk to agenda for next meeting.
2. Clerk to contact Steve Wiles of LCC highways and ask him to attend a meeting with the PC
3. NPG funding – Clerk to procure a copy of the NPG funding letter from MS.
4. Clerk to write to the Old PO and ask them to remove their sign.
5. Cllr Gould has arranged litter pick for Saturday 11th November 10am - 12am.
6. Clerk to clarify LALC website password

128 17/18 COMMENTS FROM CHAIRMAN

Chairlady informed Members that a thank you card and gift vouchers has been presented to Maxine in appreciation of her work while she was parish clerk.

Signed as a true record of the meeting *M. Green* Chairlady
Date 5 December 2017

Date of next Parish Council meeting Tuesday 5th December 2017 at 7.30pm

Appendix 1

Report for Parish Councils

Nov 2017

Cllrs M Palmer and A Welburn

The annual independent audit by KPMG has assessed the West Lindsey District Council's Statement of Accounts 2016/17 resulting in the best possible outcome of an unqualified audit opinion. In addition, auditors confirmed that West Lindsey District Council represents good value for money in its use of resources for the residents of the District. The report states: "In our opinion the financial statements give a true and fair view of the financial position of the authority as at 31 March 2017 and of the authority's expenditure and income for the year then ended." The report concluded that the council achieved 'unqualified value for money'. This means they are satisfied that the authority has proper arrangements for securing financial resilience and challenging how it secures economy, efficiency and effectiveness.

Empty Homes

More than 500 empty homes have been recorded in West Lindsey this year. The local authority is keen to raise awareness of the services it offers to help reduce the number of empty homes across the district. If you are a landlord with an empty property – help and advice is available to help you restore your property, find tenants and much more.

Services available include:

- A 'tenant finding service' where the council can help landlords with empty properties find ideal tenants
- A property matching scheme for those interested in investing or selling in the area
- A free schedule of works, where landlords can benefit from many free services such as checking that properties are compliant with the Housing Act 2004.

Residents or neighbours who have any concerns about an empty property in their area can report this to us. Simply visit <https://www.west-lindsey.gov.uk/my-services/housing-and-home-choices/empty-homes/>.